

# HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS

## REGULAR MEETING

FEBRUARY 24, 2020

### A. CALL TO ORDER AND PLEDGE TO THE FLAG:

The regular meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:00 p.m. by Chairman George Reese, followed by the pledge of allegiance.

**Members Present:** Mr. George Reese  
Mr. John Silvis  
Mr. Rob Ritson  
Mr. Doug Weimer  
Mr. Tom Logan

**Staff Present:** Mr. Eric Dee  
Mr. Jason Winters  
Mr. Doug Cisco  
Mr. Patrick Karnash  
Mr. Tony Kovacic  
Mrs. Denise Rosak  
Mrs. Melanie Phillips  
Mr. Dan Schmitt  
Mr. Aaron Siko

### B. HEARING: None

### C. CITIZENS COMMENTS: (As Per Resolution #2012-24)

1. **Alfred Crimboli** – Mr. Ciarimboli of 121 Possum Hollow Road, Greensburg, informed the Board of Supervisors that one of his cows was recently killed by a speeding vehicle on the roadway. He respectfully requested deer signs be erected to alert vehicular traffic. Also, Mr. Ciarimboli, again, talked about the condition of Sewickley Creek being obstructed by dead trees.
2. **Lou Smail** – Mr. Smail of 1069 Spruce Street, Greensburg, thanked Supervisor Reese for telling Governor Wolfe that residents already pay too much in taxes.
3. **Andrew S. Drazdik, Jr.** – Mr. Drazdik of 313 Sunview Avenue, Jeannette, presented copies of documents to the Board of Supervisors regarding conspiracy theories involving various agencies.

### D. EXECUTIVE SESSIONS:

1. **January 27, 2020 – Legal and Personnel Matters**
2. **January 29, 2020 – Legal and Personnel Matters**
3. **February 19, 2020 – Legal and Personnel Matters**

Supervisor Reese advised that there were executive sessions regarding legal and personnel matters on: January 27, 2020; January 29, 2020; and February 19, 2020.

**E. APPROVAL OF MINUTES:**

1. **Consideration to Approve the Minutes from the January 27, 2020 Hempfield Township Board of Supervisors' Monthly Meeting** – Supervisor Ritson made a motion, seconded by Supervisor Silvis, to approve the minutes of the Supervisors' January 27, 2020 monthly meeting. Vote: 5-Yes. Motion carried.
2. **Consideration to Approve the Minutes from the January 29, 2020 Hempfield Township Board of Supervisors' Joint Meeting with the Hempfield Area School District** – Supervisor Logan made a motion, seconded by Supervisor Silvis, to approve the minutes from the January 29, 2020 Hempfield Township Board of Supervisors' Joint Meeting with the Hempfield Area School District. Vote: 5-Yes. Motion carried.

**F. STAFF REPORTS:**

*Complete staff reports were presented to the Board of Supervisors at their Public Work Session meeting on Wednesday, February 19, 2020. Some of the highlights of the staff reports were commented on as follows:*

1. **Jason Winters, Township Manager:**

- a. **Additional Item to Add to Agenda** – He noted that there is an additional item to add to this evening's agenda as follows: Consideration to Approve Resolution No. 2020-46 – Sewage Planning Module for Amicone Plan No. 3. Supervisor Reese asked the audience if there were any comments in regards to adding this item to the agenda and there were none. meeting after the conclusion of this evening's meeting of the Park and Fire Trustees with a representative from the Community Foundation of Westmoreland County.
- b. **Meeting of the Park and Fire Trustees** – He advised that there is a meeting of the Park and Fire Trustees this evening after the conclusion of the monthly meeting.
- c. **Joint Meeting with Hempfield Area School Board** – He noted that since the joint meeting on Wednesday, January 29, 2020, he has received a letter from Superintendent Tammy Wolicki regarding the committees, which he will pass onto the Board. In addition, Mr. Winters said that President Tony Bompiani will be in touch with Supervisor Reese about setting up the committees.

2. **Melanie Phillips, Director of Finance:**

- a. **Treasurer's Report** – Mrs. Phillips reported that she updated the Treasurer's Report based upon the presentation from FNB Wealth Management Group so that the Township's Trust Escrow and Agency Accounts are now at \$22,033,252.00 compared to the the figure that was presented at last Wednesday's meeting.

3. **Anthony Kovacic, Director of Emergency Services:**

- a. **Training** – Mr. Kovacic reported that that the following members were able to obtain professional certification this past month:

Name	Department	Certificate
Dan Thoma	Adamsburg VFD	Fire Inspector I

Don Thoma	Adamsburg VFD	Fire Inspector I
Gregory Saunders, Jr.	Bovard VFD	Hazardous Materials Awareness
Joe Moffa	Bovard VFD	Hazardous Materials Awareness
Anthony Marquis	North Hempfield VFD	Fire Inspector I
Alycia Ferrett	Code Department	Fire Inspector I
Alycia Ferrett	Code Department	Hazardous Materials Awareness

Supervisor Logan suggested consideration be given in coordinating some type of award program to recognize the efforts, accomplishments, and achievements of the individuals in acquiring their certificates.

4. **Doug Cisco, Director of Public Works:**

- a. **Public Works Report** – Mr. Cisco reported as follows: Continuing underdrain completion and stormwater updates on Whigham Road, Saddlers Crossing, and Hurst Road, as well as berm work throughout the Township. In addition, the department is currently performing catch basin repairs ahead of the hot mix program in the High Park area, as well as snow operations which encompassed nine (9) days this past month. Mr. Cisco informed the Board that the line painting, as well as Municibid, is not on the agenda due to the fact that the successful bidder backed out at the last minute; therefore, the bucket truck will be reposted. With regards to the computer system for the salt spreaders, they have three (3) different settings, depending on the circumstances, per spreader, which could be downloaded at the end of the day after each operation. Lastly, Mr. Cisco informed the Board that the recommendation from the mechanics in the Public Works Department are that disc brakes are the best option.

5. **Aaron Siko, Director of Parks & Recreation:**

- a. **Events** – Mr. Siko noted the following up-coming events:
- **Health Fair** – Saturday, February 29<sup>th</sup>, 2020 from 9 a.m. to 2 p.m. at the Hempfield Township Athletic Complex -- Thirty-four (34) vendors are scheduled to participate, including but not limited to Allegheny Health Network; Excelsa; UPMC; fire departments; and state/local agencies that provide assistance and support including health and wellness;
  - **American Red Cross Blood Drive** – Friday, March 6<sup>th</sup>, 2020 from 10 a.m. to 2:30 p.m. at the Hempfield Township Athletic Complex.
- b. **Grant Update** – Mr. Siko commented that after last week’s meeting with the executive director of the Community Foundation of Westmoreland County, applications were made for the following grants:
- **Census grant** for \$1,000.00;
  - **Community Revitalization Grant**

6. **Dan Schmitt, Township Engineer:**

- a. **Agenda Items** – Mr. Schmitt reported on the following:

- **Projects** – Several projects planned at Hempfield Park this summer. He said there are a number of the proposed plans and specifications before the funding agencies for their final review and approval prior to any project being bid. Also, he said they are working on the school signal upgrades associated with the ARLEE Grant; NBIS bridge inspections, which are for structures that are over 20', scheduled for March that are forthcoming; and finalizing the inspection report for the bridge inspections for those that are under 20'. In closing, Mr. Schmitt advised that the Township will be opening bids on Wednesday, March 18<sup>th</sup>, 2020 for the fire sprinkler system and the 2020 Hot Mix Paving; and also re-opening the traffic signal line painting.

7. **Patrick Karnash, Planning Coordinator:**

- Meeting with Westmoreland County Planning Director** – Met with Jason Rigone, County Planning Director, to work jointly to entice businesses into the Township, as well as some other programs to assist moving the County and Township forward;
- New Businesses** – Noted new businesses opening on Wendel Road and also Edna Road;
- Mobile Home Parks** – Couple of mobile home parks have been sold;
- Agricultural Security Farms** – Contacted the Department of Agriculture for assistance in acquiring a comprehensive list of Agricultural Security areas in the Township;
- Zoning Ordinance Updates** – Working on the proposed new zoning ordinance updates which will be presented in writing next month for consideration and then move forward with scheduling a hearing and hopefully adoption.
- Plans for Consideration** – Noted the action items on the agenda including subdivision plans, site plans, and planning modules.

8. **Scott Avolio, Township Solicitor:**

Mr. Dee noted that the solicitor's report was provided on Wednesday during the public work session and that any outstanding matters were followed up with the Township manager.

**G. TREASURER'S REPORT:**

Supervisor Logan advised that there was nothing additional to add to the Treasurer's Report given at the Public Work Session.

However, he said he would like the Board's consideration with possibly making monthly contributions into the Township's defined benefit plan instead a yearly contribution upon receipt of the MMO from the state. Supervisor Logan suggested \$50,000.00 a month be contributed, which would be a little less than 1/12<sup>th</sup> of it on a monthly basis. He told the Board that he believed that the monthly contributions would help to spread the Township's risk volatility in the markets that may happen over the next period of time – given some of the events that are going on world-wide. Supervisor Logan advised that he did speak with Mrs. Phillips to verify that it would not be a problem fiscally in the budget. Supervisor Logan made a motion, seconded by Supervisor Ritson, to authorize the financial director to contribute \$50,000.00 a month into the defined benefit plan instead of the yearly contribution. Motion carried. Vote: 5-Yes. Motion carried.

**H. PAYMENT OF BILLS:**

Supervisor Logan made a motion, seconded by Supervisor Ritson, to approve the following payment of bills as listed below. Vote: 5-Yes. Motion carried.

1.	General Fund	\$ 986,248.97	2.	Light District	\$ 10,012.47
----	--------------	---------------	----	----------------	--------------

**I. SCHEDULING OF HEARINGS:** None

**J. DECISIONS FROM HEARINGS:** None

**K. SUBDIVISION PLANS:**

1. **Consideration to Approve Resolution No. 2020-31; Granting Final Approval for the Held Subdivision Plan – Plan No. 20200032** – Supervisor Logan made a motion, seconded by Supervisor Ritson, to approve Resolution No. 2020-31. Vote: 5-Yes. Motion carried.
2. **Consideration to Approve Resolution No. 2020-32; Granting Final Approval for the Scamardi-Colinear Subdivision Plan – Plan No. 20200033** – Supervisor Ritson made a motion, seconded by Supervisor Logan, to approve Resolution No. 2020-32. Vote: 5-Yes. Motion carried.
3. **Consideration to Approve Resolution No. 2020-33; Granting Final Approval for the Pavetti-Henkel Consolidation Plan – Plan No. 20200034** – Supervisor Ritson made a motion, seconded by Supervisor Reese, to approve Resolution No. 2020-33. Vote: 5-Yes. Motion carried.
4. **Consideration to Approve Resolution No. 2020-34; Granting Final Approval for the Cecchi-ROAM Adjoiner Plan – Plan No. 20200039** – Supervisor Weimer made a motion, seconded by Supervisor Logan, to approve Resolution No. 2020-34. Vote: 5-Yes. Motion carried.
5. **Consideration to Approve Resolution No. 2020-35; Granting Final Conditional Approval for the McClarran Subdivision Plan – Plan No. 20190744** – Supervisor Weimer made a motion, seconded by Supervisor Weimer to approve Resolution No. 2020-35 contingent upon PennDot HOPs. Vote: 5-Yes. Motion carried.
6. **Consideration to Approve Resolution No. 2020-36; Granting Final Approval for the Somerset Trust Plan of Lots Subdivision – Plan No. 20190745** – Supervisor Weimer made a motion, seconded by Supervisor Reese, to approve Resolution No. 2020-36. Vote: 5-Yes. Motion carried.
7. **Consideration to Approve Resolution No. 2020-37; Granting Final Conditional Approval for the Amicone Plan No. 2 – Plan No. 20190748** – Supervisor Weimer made a motion, seconded by Supervisor Logan, to approve Resolution No. 2020-37 contingent upon SEO/DEP for Lot 1B. Vote: 5-Yes. Motion carried.

**L. SITE PLAN:**

1. **Consideration to Approve Resolution No. 2020-38; Granting Final Conditional Approval for the Somerset Trust Site Plan – Plan No. 20190746** – Supervisor Weimer made a motion, seconded by Supervisor Logan, to approve Resolution No. 2020-38 contingent upon Hempfield Township stormwater approval; NPDES Permit; Erosion and Sedimentation Control; and PennDot traffic study. Vote: 5-Yes. Motion carried.
2. **Consideration to Approve Resolution No. 2020-39; Granting Final Conditional Approval for the Hempfield potable Water Site Plan – Plan No. 20190747** – Supervisor Logan made a motion, seconded by Supervisor Ritson, to approve Resolution No. 2020-39 contingent upon Hempfield Township stormwater approval and NPDES permit. Vote: 5-Yes. Motion carried.
3. **Consideration to Approve Resolution No. 2020-40; Granting an Extension of Time for General Carbide to Comply with the Final Conditional Approval for the General Carbide Building #1 Site Plan (Plan No. 20190033) – 90 Day Extension** – Supervisor Logan made a motion, seconded by Supervisor Reese, to approve Resolution No. 2020-40. Vote: 5-Yes. Motion carried.

**M. ITEMS FOR ACTION TO BE TAKEN:**

1. **Consideration to Approve Resolution No. 2020-41; Authorizing the Submission of the Western PA Regional Counties – 2020 Census Grant with the Community Foundation of Westmoreland County and Authorize the Township Manager to Sign All Needed Documents** – Supervisor Weimer made a motion, seconded by Supervisor Logan, to approve Resolution No. 2020-41.
2. **Consideration to Approve Resolution No. 2020-42; Authorizing the Submission of the Revitalizing Westmoreland Grant with the Community Foundation of Westmoreland County and Authorize the Township Manager to Sign All Needed Documents** – Supervisor Weimer made a motion, seconded by Supervisor Logan, to approve Resolution No. 2020-42. Vote: 5-Yes. Motion carried.
3. **Consideration to Approve Resolution No. 2020-43; Granting the Release of Financial Security for COP Greensburg, LLC – Plan No. 20170706** – Supervisor Logan made a motion, seconded by Supervisor Ritson, to approve Resolution No. 2020-43. Vote: 5-Yes. Motion carried.
4. **Consideration to Approve Resolution No. 2020-44; Authorizing the Execution of Form B – Non-Building Waiver for the Woodman Plan of Lots #3 – Plan No. 20190673** – Supervisor Weimer made a motion, seconded by Supervisor Reese, to approve Resolution No. 2020-44. Vote: 5-Yes. Motion carried.
5. **Consideration to Approve Resolution No. 2020-45; Appointing an Alternate Member to the Planning Commission for 2020** – Supervisor Ritson made a motion, seconded by Supervisor Weimer, to approve Resolution No. 2020-45, which appoints Township Manager Jason Winters as the alternate member to the Planning Commission for 2020. Vote: 5-Yes. Motion carried.
6. **Consideration to Authorize the Reallocation of Funds for the 2020 General Fund and Capital Budgets Listed on Attachment “A”** – Supervisor Logan made a motion, seconded by

Supervisor Ritson, to authorize the reallocation of funds for the 2020 General Fund and Capital Budgets listed on Attachment “A”. Vote: 5-Yes. Motion carried.

7. **Consideration to Authorize the Purchase of (2) Granite 42FR Mack Single Axle Chassis (\$97,051.78 each) for a Total Cost of \$194,103.56 from Watts Truck Center (CoStars #025-066) and Authorize the Township Manager to Process and Sign all Needed Documents** – Supervisor Logan made a motion, seconded by Supervisor Weimer, to authorize the purchase of two (2) Granite 42FR Mack Single Axle Chassis (\$97,051.78/each) for a total cost of \$194,103.56 from Watts Truck Center (CoStars #025-066) and authorize the Township Manager to process and sign all needed documents. Vote: 5-Yes. Motion carried.
8. **Consideration to Authorize the Purchase of Two (2) Aluminum Dump Bodies/Hydraulics/Plow/Spreader/Computer System/Tarp/Upfit (\$79,560.00/Each) for a Total Cost of \$159,120.00 from SEI (Stephenson Equipment) (CoStars #025-021) and Authorize the Township Manager to Process and Sign all Needed Documents** – Supervisor Weimer made a motion, seconded by Supervisor Reese, to authorize the purchase of two (2) aluminum dump bodies/hydraulics/plow/spreader/computer system/tarp/upfit (\$79,560.00 each) for a total cost of \$159,120.00 from SEI (Stephenson Equipment) (CoStars #025-021) and authorize the Township Manager to process and sign all needed documents. Vote: 5-Yes. Motion carried.
9. **Consideration to Authorize the Purchase of One (1) Granite 64FR Mack Tandem Axle Chassis at a Cost of \$128,164.22 from Watts Truck Center (CoStars #025-066) and Authorize the Township Manager to Process and Sign all Needed Documents** – Supervisor Logan made a motion, seconded by Supervisor Weimer, to authorize the purchase of one (1) Granite 64FR Mack Tandem Axle Chassis at a cost of \$128,164.22 from Watts Truck Center (CoStars #025-066) and authorize the Township Manager to process and sign all needed documents. Vote: 5-Yes. Motion carried.
10. **Consideration to Authorize the Purchase of One (1) Aluminum Dump Body/Hydraulics/Plow/Spreader/Computer System/Tarp/Upfit at a Cost of \$84,548.00 from SEI (Stephenson Equipment) (CoStars #025-021) and Authorize the Township Manager to Process and Sign all Needed Documents** – Supervisor Logan made a motion, seconded by Supervisor Weimer, to authorize the purchase of one (1) aluminum dump body/hydraulics/plow/spreader/computer system/tarp/upfit at a cost of \$84,548.00 from SEI (Stephenson Equipment) (CoStars #025-021) and authorize the Township Manager to process and sign all needed documents. Vote: 5-Yes. Motion carried.
11. **Consideration to Authorize the Township Manager to Bid the 2020 Superpave Asphalt (Supply Only)** – Supervisor Ritson made a motion, seconded by Supervisor Reese, to authorize the Township Manager to bid the 2020 Superpave Asphalt (supply only). Vote: 5-Yes. Motion carried.
12. **Consideration to Authorize the Township Manager to Bid the 2020 Hot Mix Paving Program** – Supervisor Logan made a motion, seconded by Supervisor Ritson, to authorize the Township Manager to bid the 2020 Hot Mix Paving Program. Vote: 5-Yes. Motion carried.
13. **Consideration to Approve the Township Manager to Advertise the Position of Public Works Laborer** – Supervisor Logan made a motion, seconded by Supervisor Ritson, to

approve the Township Manager to advertise the position of public works laborer. Vote: 5-Yes. Motion carried.

14. **Consideration to Approve Pay Estimate #3 (Final) in the Amount of \$8,000.00 to JT Masonry Construction for the Hempfield Parks ADA Compliance/Existing Bathroom (Pavilion A) – Contract 1/2019** – Supervisor Ritson made a motion, seconded by Supervisor Weimer, to approve Pay Estimate #3 (Final) in the amount of \$8,000.00 to JT Masonry Construction for the Hempfield Parks ADA Compliance/Existing Bathroom (Pavilion A) – Contract 1/2019. Vote: 5-Yes. Motion carried.
  
15. **Consideration to Accept Proposal of Graham Family Trust to be Included in the Agricultural Security Area of Hempfield Township for Tax Map No. 50-20-00-0-047, and Direct that the Appropriate Public Notice be Published as Required by the Agricultural Security Area Law** – Supervisor Logan made a motion, seconded by Supervisor Ritson, accept proposal of Graham Family Trust to be included in the Agricultural Security Area of Hempfield Township for Tax Map No. 50-20-00-0-047, and direct that the appropriate public notice be published as required by the Agricultural Security Area Law. Vote: 5-Yes. Motion carried.
  
16. **Consideration to Authorize the Township Supervisors to Enter into a Stipulated Settlement Agreement on a Tax Assessment Appeal for Alan and Tracey Downs (50-29-09-0-128) on Case #5103 of 2017** – Supervisor Ritson made a motion, seconded by Supervisor Logan, to authorize the Township Supervisors to enter into a Stipulated Settlement Agreement on a Tax Assessment Appeal for Alan and Tracey Downs (50-29-09-0-128) on Case #5103 of 2017. Vote: 5-Yes. Motion carried.
  
17. **Consideration to Hire Gerald Stofko as Park Maintenance Assistant (Permanent Part-Time) at the Rate of \$11.00 Per Hour** – Supervisor Logan made a motion, seconded by Supervisor Weimer, to hire Gerald Stofko as Park Maintenance Assistant (Permanent Part-Time) at the rate of \$11.00 per hour. Vote: 5-Yes. Motion carried.
  
18. **Consideration to Approve the Following Emergency Service Applications as Members of the Hempfield Township Bureau of Fire, to be Effective Upon the Township Receiving a Physical Report from the Township Physician Stating that the Individual is Capable of Performing Activities Related to the Appointed Position and Successful Criminal History and Act 153 Clearance Requirements:**

	<b>Name</b>	<b>Position</b>	<b>Fire Department</b>
1.	David Jones	Sr. Firefighter	Adamsburg
2.	Amber Werner	Transfer	Bovard
3.	Trevor Love	Sr. Firefighter	Grapeville
4.	Soumya Polavarapu	Sr. Firefighter	Grapeville
5.	Alexander Mohtadi	Sr. Firefighter	Grapeville
6.	Elizabeth McKinney	Sr. Firefighter	Grapeville
7.	Nicholas Olson	Sr. Firefighter	Grapeville
8.	George Downey	Sr. Firefighter	Grapeville



Supervisor Logan made a motion, seconded by Supervisor Weimer, to approve the above-listed emergency service applications as members of the Hempfield Township Bureau of Fire, to be effective upon the Township receiving a physical report from the Township physician stating that the individual is capable of performing activities related to the appointed position and successful criminal history and Act 153 Clearance requirements. Vote: 5-Yes. Motion carried.

19. **Consideration to Approve Resolution 2020-46 ; Sewage Planning Module for Amicone Plan No. 3.** – Supervisor Weimer made a motion, seconded by Supervisor Reese, to approve Resolution 2020-46. Vote: 5-Yes. Motion carried.

**N. OLD BUSINESS:** None

**O. NEW BUSINESS:** None

**P. PROCLAMATIONS:** None

**Q. SUPERVISORS' COMMENTS:**

**Supervisor Tom Logan** – Supervisor Logan asked Mr. Kovacic to discuss the proposed award program to the Public Safety Citizens Task Force for some feedback.

**Supervisor John Silvis** – None

**Supervisor Doug Weimer** – Supervisor Weimer gave his condolences to Mr. Ciarimboli for the loss of his cow and recommended that possibly farm animal crossing signs be erected. Relative to Mr. Draznik's comments earlier in the meeting, Supervisor Weimer asked for copies of the material that he discussed for further review and response and also to determine whether or not it is something germane to the Township.

**Supervisor Rob Ritson** – None

**Supervisor George Reese** – None

**R. ADJOURNMENT**

Supervisor Reese adjourned the meeting at 7:40 p.m.

---

Chairman

---

Secretary