

HEMPFIELD

— TOWNSHIP —

BOARD OF SUPERVISORS MONTHLY PUBLIC MEETING

MARCH 23, 2020 | 7:00 pm

Supervisors Present: Mr. George Reese Mr. John Silvis
 Mr. Rob Ritson Mr. R. Douglas Weimer
 Mr. Tom Logan (via telephone)

Staff Present: Mr. Jason Winters Mr. Scott Avolio
 Mrs. Callie Krueger

The March 23, 2020 Board of Supervisors Monthly Public Meeting was video recorded for public viewing.

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regularly scheduled monthly meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:05 p.m. by Chairman, George Reese.

B. HEARINGS – *NONE*

C. CITIZENS COMMENTS (AS PER RESOLUTION #2012-24)

1. Todd Slavin – 241 Eden Dr. Mr. Slavin asked why there were no bid results for the fire sprinkler system.

D. EXECUTIVE SESSIONS

1. February 24, 2020 – Legal & Personnel
2. March 14, 2020 – Legal
3. March 23, 2020 – Legal

Mr. Reese reported that the Board of Supervisors met on the above listed dates for Executive Sessions.

E. APPROVAL OF MINUTES

1. **Consideration to Approve the Minutes from the February 24, 2020 Hempfield Township Board of Supervisors Monthly Meeting**

Mr. Ritson made a motion seconded by Mr. Silvis to approve the minutes from the February 24, 2020 Hempfield Township Board of Supervisors Monthly Meeting. Vote: 5-0. Motion carried.

F. STAFF REPORTS – (WRITTEN REPORTS DISTRIBUTED PRIOR TO MEETING)

Mr. Jason Winters – Township Manager – Mr. Winters reported that there were no bids for the fire sprinkler system which is why there were no results for those bid openings. Mr. Winters did note that Mr. Schmitt stated that most of these fire sprinkler systems are installed as part of a larger project by a sub-contractor which may be why there were no bid submissions for the project. It will be rebid and opened before the next monthly meeting. There was no public work session held this month so the staff's written reports were emailed to the Board.

G. TREASURER'S REPORT – *NONE*

H. PAYMENT OF BILL

- 1. General Fund - \$767,372.61**
- 2. Light District Fund - \$894.40**
- 3. Recreation - \$170.00**

Mr. Ritson made a motion seconded by Mr. Weimer to approve the payment of bills as listed. Vote: 5-0.
Motion carried.

I. SCHEDULING OF HEARINGS

- 1. Consideration to Authorize the Solicitor to Advertise a Hearing for the Graham Family Trust to be Included in the Agricultural Security Area of Hempfield Township for Tax Map No. 50-20-00-0-047 for May 26, 2020**

Mr. Ritson made a motion seconded by Mr. Reese to authorize the Solicitor to advertise a hearing for the Graham Family Trust to be included in the Agricultural Security Area of Hempfield Township for Tax Map No. 50-20-00-0-047 for May 26, 2020. Vote: 5-0. Motion carried.

J. DECISIONS FROM HEARINGS – *NONE*

K. SUBDIVISION PLANS

- 1. Consideration to Approve Resolution No. 2020-46; Granting Final Approval for the King-Hoffer Consolidation Subdivision Plan – Plan No. 20200070**

- **Location: Bobcock Lane off of State Route 136**
- **Purpose: Consolidate Tax Parcels 237 and extinguish 40' foot Bobcock Lane through the property**
- **Planning Commission Recommendation: Approved 5-0**

Mr. Ritson made a motion seconded by Mr. Weimer to approve Resolution No. 2020-46. Vote: 5-0.
Motion carried.

- 2. Consideration to Approve Resolution No. 2020-47; Granting Final Conditional Approval for the Joseph Krivoniak Subdivision Plan – Plan No. 20200031**

- **Location: Kintigh Lane and Warwick Lane**
- **Purpose: Create a vacant buildable lot for single-family**
- **Planning Commission Recommendation: Approved 5-0**
- **Conditions: DEP Planning Module**

Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2020-47. Vote: 5-0.
Motion carried.

- 3. Consideration to Approve Resolution No. 2020-48; Granting Approval for the PRD Modifications for PHOCC, LLC Fairfield Estates – Plan No. 20200071**

- **Location: Summerwalk Drive at Hearthstone Circle**
- **Purpose: Requesting adjustment to front yard setback of Lots 146 and 154 from 25' to 20' along the Hearthstone Circle and Summerwalk Drive frontage. Request is needed since these lots have 2 front yards and Summerwalk Drive and Hearthstone Circle frontage will effectively act as a side yard due to the position of the homes**
- **Planning Commission Recommendation: Approved 5-0**

Mr. Ritson made a motion, seconded by Mr. Weimer to approve Resolution No. 2020-48. Vote: 5-0.
Motion carried.

L. SITE PLANS – *NONE*

M. ITEMS FOR ACTION TO BE TAKEN

1. **Consideration to Approve Resolution No. 2020-49; Ratifying the Declaration of Emergency on Monday, March 16, 2020 Regarding the COVID-19 Pandemic**
Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2020-49. Vote: 5-0. Motion carried.
2. **Consideration to Approve Resolution No. 2020-50; Issuing Additional Guidelines to the Closure of Existing Construction Projects Deemed Non-Life Sustaining by the Governor's Order of March 19, 2020**
Mr. Ritson made a motion seconded by Mr. Reese to approve Resolution No. 2020-50. Vote: 5-0. Motion carried.
3. **Consideration to Approve Resolution No. 2020-51; Issuing Ways to Support Local Businesses During the COVID-19 Pandemic and the Governor's Order of March 19, 2020**
Mr. Logan made a motion seconded by Mr. Ritson to approve Resolution No. 2020-51. Vote: 5-0. Motion carried.
4. **Consideration to Approve Resolution No. 2020-52; Granting the Release of Financial Security for the Renegade Services Plan – Plan No. 20180104**
Mr. Ritson made a motion seconded by Mr. Weimer to approve Resolution No. 2020-52. Vote: 5-0. Motion carried.
5. **Consideration to Approve the 2020 Parks & Recreation Summer Programming Staff and Seasonal Part-Time Employees as Listed on Exhibit "A"**
Mr. Reese made a motion seconded by Mr. Weimer to approve the 2020 Parks & Recreation Summer Programming Staff and Seasonal Part-Time Employees as Listed on Exhibit "A". Vote: 4-0-1 abstain (Ritson).
6. **Consideration to Authorize the Sale of the Following Items as Listed on Attachment "B"**
Mr. Ritson made a motion seconded by Mr. Weimer to authorize the sale of the items as listed on Attachment "B". Vote: 5-0. Motion carried.
7. **Consideration to Approve Awarding the Bid for the Superpave (Asphalt Only) – Contract HT-2002. The Following Bids Were Received and Opened on March 18, 2020**

Company	Wearing Course	19mm Binder Course	25mm Binder Course	Total
Tresco Paving	\$50.50/ton	\$44.50	\$42.50/ton	\$261,750.00
Derry Construction	\$54.25/ton	\$48.75/ton	\$44.25/ton	\$282,375.00
Hanson Aggregate	\$58.00/ton	\$52.00/ton	\$50.00/ton	\$303,000.00

Mr. Ritson made a motion seconded by Mr. Weimer to award the bid for the Superpave (Asphalt Only) – Contract HT-2002 to the lowest bidder meeting all specifications, Tresco Paving Corporation. Vote 5-0. Motion carried.

8. **Consideration to Approve Awarding the 2020 Hot Mix Paving Program – Contract 2/2020. The Following Bids Were Received and Opened on March 18, 2020**

Company	Bid Total
Tresco Paving Corporation	\$1,203,265.50
Derry Construction Company Inc.	\$1,285,347.60
A. Folino Construction Inc.	\$1,481,985.00

A. Liberoni Inc.	\$1,518,594.69
Ligonier Construction	\$1,773,543.00

Mr. Ritson made a motion seconded by Mr. Weimer to award the 2020 Hot Mix Paving Program – Contract 2/2020 to the lowest bidder meeting all specifications, Tresco Paving Corporation. Vote; 5-0. Motion carried.

9. Consideration to Approve the 2020 Traffic Signal Line Paintings and Markings – Contract 4/2020. The Following Bids Were Received and Opened on March 18, 2020

Company	Total
Parking Lot Painting	\$35,577.00
Crilon Corporation	\$40,042.38

Mr. Weimer made a motion seconded by Mr. Reese to award the 2020 Traffic Signal Line Paintings and Markings – Contract 4/2020 to the lowest bidder meeting all specifications, to Parking Lot Painting. Vote: 5-0. Motion carried.

10. Consideration to Approve Awarding the Bid for 2020 E-3M Oil – Supply & Applied – Contract HT – 2001. The Following Bids Were Received and Opened on March 18, 2020

Company	Total
Suit-Kote Corporation	\$135,000.00
Ernest Blough	\$136,800.00

Mr. Ritson made a motion seconded by Mr. Weimer to award the bid for the 2020 E-3M Oil – Supply & Applied – Contract HT – 2001 to the lowest bidder meeting all specifications, Suit-Kote Corporation. Vote: 5-0. Motion carried.

11. Consideration to Approve Pay Estimate #4 (Final) in the Amount of \$2,700.00 to JT Masonry Construction for the Hempfield Parks ADA Compliance/Existing Bathroom (Pavilion A) – Contract 1/2019

Mr. Reese made a motion seconded by Mr. Ritson to approve Pay Estimate #4 (Final) in the amount of \$2,700.00 to JT Masonry Construction for the Hempfield Parks ADA Compliance/Existing Bathroom (Pavilion A) – Contract 1/2019. Vote: 5-0. Motion carried.

12. Consideration to Approve the Following Department of Public Works Class Changes Set Forth by the Collective Bargaining Agreement

- **Antonio DeGregorio – A Operator to Crew Leader**

Mr. Reese made a motion seconded by Mr. Silvis to approve the Public Works Class Changes set forth by the Collective Bargaining Agreement as listed above. Vote: 5-0. Motion carried.

N. OLD BUSINESS

1. Mr. Logan asked if there is a way to cancel the purchase of the three trucks they approved to purchase for public works at a prior meeting if the township experiences financial hardship due to the COVID-19 outbreak. Mr. Avolio noted that he would have to review the contracts that were signed for the purchase of those vehicles.

O. NEW BUSINESS

1. Mr. Weimer mentioned that the township might want to take advantage of the low interest rates that are available now for refinancing and for loans if the township ends up with some shortfalls.

2. Mr. Weimer would like a report from the EMA Director. Mr. Winters discussed the daily reports that are sent to the supervisors after meeting with Mr. Kovacic, Mr. Storey, and Mr. Shaw to discuss changes and

updates with the plan for the State of Emergency and the COVID-19 pandemic. A discussion was also held regarding updating the public on the current state and discussions taking place within the township. Mr. Winters noted that there is a page on the website dedicated solely to the updates and announcements for this situation.

3. Mr. Weimer discussed the residents impacted financially by the COVID-19 pandemic. He would like to have a discussion item added regarding foregoing the tax penalty on property tax collection. Mr. Avolio believes that this would be more of an abatement of the penalty and recommends that the supervisors coordinate with Mr. Regola's office. Mr. Weimer's purpose of this proposal is to give residents a financial relief.

4. Mr. Weimer questioned an email that was received on March 20th regarding a Government Operations Plan and asked if there was going to be discussion about it or if the township would need to adopt this. Mr. Winters stated that an update about this would be given to the Board at the executive session held after the meeting.

P. PROCLAMATIONS – *NONE*

Q. SUPERVISORS COMMENTS

Mr. Silvis noted that nine years ago a tornado came through the township. He believes that everyone will persevere and get through the coronavirus. He also sent his condolences to the Graham Family for the loss of Mrs. Graham.

Mr. Logan mentioned that Bob Zundel's granddaughter is feeling better and is at home.

Mr. Weimer commented on the involvement of the public in the meetings especially in these special circumstances. Residents may send in concerns via email or come to the building and present a written letter if they cannot come to a meeting for whatever reason. Mr. Weimer hopes that the board would continue to allow the community to attend meetings if they feel safe enough. He stated that employees should not fear meeting with the public and that the door should remain open.

R. ADJOURNMENT

The regularly scheduled meeting of the Hempfield Township Board of Supervisors was adjourned at 8:00 p.m. by Chairman, Mr. George Reese.

CHAIRMAN

SECRETARY