

HEMPFIELD

— TOWNSHIP —

BOARD OF SUPERVISORS MONTHLY PUBLIC MEETING

AUGUST 24, 2020 | 7:00 pm

Supervisors Present: Mr. George Reese
Mr. Rob Ritson

Mr. John Silvis
Mr. R. Douglas Weimer

Staff Present: Mr. Jason Winters
Mrs. Callie Krueger

Mr. Scott Avolio

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regularly scheduled monthly meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:00 p.m. by Chairman, George Reese.

B. HEARINGS – *NONE*

C. CITIZENS COMMENTS (AS PER RESOLUTION #2012-24)

- 1. David Ciarkowski** – 828 Gaskill Ave. Jeannette – Mr. Ciarkowski is the President and Assistant Chief of Grapeville Volunteer Fire Company. He read a letter to the supervisors about personal experiences as a firefighter. He would like to have more volunteers starting with a cadet program for younger volunteers.
- 2. Donna Prislzac** – 238 Chicora St. East Mckeesport – Ms. Prislzac discussed trap and release programs for feral cats.
- 3. Amanda Coats** – 422 N. 4th St. Youngwood – Ms. Coats visited Zellers Street to see the cats and try to contact the property in question. She stated she left her information at the door but has not received any phone calls. She also tried to follow-up with neighbors to discuss the process of trapping and releasing.
- 4. Tammy Hughes** – 112 2nd St. Jeannette – Ms. Hughes volunteers to take care of trapping and neutering or spaying cats and then releasing them. She would like to know if there is a vacant or abandoned property where they can take the cats.
- 5. Jen Johnson** – 87 Ashley Dr. Greensburg – Ms. Johnson is the president of a cat rescue center which is funded by donations made by the public. She handed out business cards and would like to work with the township on alternate options to euthanizing cats.
- 6. Donna Dempsey** – 240 Iowa St. Greensburg – Ms. Dempsey loves cats and she and her neighbor have taken the time to trap and spay and neuter 23 cats. She really would like the township to trap and release.
- 7. Dr. Becky Morrow** – 730 5th Ave. New Kensington – Dr. Morrow handed out information on trapping and releasing cats and the benefits of it to communities.

D. EXECUTIVE SESSIONS

- 1. July 27, 2020 – Legal & Personnel**
- 2. August 19, 2020 - Personnel**

Mr. Reese stated that there were Executive Sessions held on the dates listed.

E. APPROVAL OF MINUTES

- 1. Consideration to Approve the Minutes from the July 27, 2020 Hempfield Township Board of Supervisors Monthly Meeting**

Mr. Ritson made a motion seconded by Mr. Reese to approve the minutes from the July 27, 2020 Hempfield Township Board of Supervisors Monthly Meeting. Vote: 4-0. Motion carried.

F. STAFF REPORTS – (WRITTEN REPORTS DISTRIBUTED PRIOR TO MEETING)

G. TREASURER’S REPORT

H. PAYMENT OF BILLS

Consideration to Approve the following Payment of Bills:

1. General Fund - \$790,170.18
2. Light District Fund - \$1,200.81
3. Recreation - \$3,036.82
4. Act 13 Impact Fee - \$35,761.24
5. Capital Project - \$48,951.39
6. Liquid Fuel - \$1,285,587.71

Mr. Ritson made a motion seconded by Mr. Weimer to approve the payment of bills as listed. Vote: 4-0. Motion carried.

I. SCHEDULING OF HEARINGS – *NONE*

J. DECISIONS FROM HEARINGS – *NONE*

K. SUBDIVISION PLANS

1. Consideration to Approve Resolution No. 2020-81; Granting Final Approval for the Menards Subdivision Plan – Plan No. 20200240
 - Location: Sheraton Drive & Ramada Inn Drive
 - Purpose: Menards intends to assemble three (3) tax parcels for the purposes of demolishing the existing improvements and constructing a Menards Home Improvement and Building Materials Supply Store
 - Planning Commission Recommendation: Approval 7-0

Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2020-81. Vote: 4-0. Motion carried.

2. Consideration to Approve Resolution No. 2020-82; Granting Final Conditional Approval for the Melissa A. Paouncic Subdivision Plan – Plan No. 20200237
 - Location: Corner of Warwick Drive @ Greensburg Mt Pleasant Road
 - Purpose: To create one (1) new buildable lot for a single-family residence
 - Conditioned Upon: DEP planning module
 - Planning Commission Recommendation: Approval 7-0

Mr. Ritson made a motion seconded by Mr. Weimer to approve Resolution No. 2020-82. Vote: 4-0. Motion carried.

3. Consideration to Approve Resolution No. 2020-83; Granting Final Approval for the Wittman Plan #4 Subdivision Plan – Plan No. 20200508
 - Location: 254 Tillbrook Road
 - Purpose: To divide off eleven (11) acre parcels with barn and springhouse and add it to existing Ramsey lot for additional rear yard buffer
 - Planning Commission Recommendation: Approval 7-0

Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2020-83. Vote: 4-0. Motion carried.

L. SITE PLANS

- 1. Consideration to Approve Resolution No. 2020-84; Granting Final Conditional Approval for the Menards Site Plan – Plan No. 20200241**
 - **Location:** Sheraton Drive & Ramada Inn Drive
 - **Purpose:** Menards intends to assemble three (3) tax parcels for the purposes of demolishing the existing improvements and constructing a Menards Home Improvement and Building Materials Supply Store
 - **Conditioned Upon:** Executed Developer’s Agreement Related to Traffic Improvements; Hempfield Township stormwater management approval; Erosion and sedimentation control approval; NPDES earth disturbance permit is required
 - **Planning Commission Recommendation:** Approval 7-0

Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2020-84. Vote: 4-0. Motion carried.

M. ITEMS FOR ACTION TO BE TAKEN

- 1. Consideration to Approval Resolution No. 2020-85; Authorizing the Execution of the Agreement for the 2020 Community Development Block Grant (CDBG) Grant for the Removal of Architectural Barriers – ADA Improvements at Hempfield Park Amphitheater and Authorize the Township Manager to Sign all Needed Document**

Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2020-85. Vote: 4-0. Motion carried.

- 2. Consideration to Approve Resolution No. 2020-86; Authorizing the Execution of the Agreement for the 2020 Community Development Block Grant (CDBG) Grant for the Street Reconstruction – North Greengate Road Area and Authorize the Township Manager to Sign all Needed Documents**

Mr. Ritson made a motion seconded by Mr. Weimer to approve Resolution No. 2020-86. Vote: 4-0. Motion carried.

- 3. Consideration to Approve Resolution No. 2020-87; Approving the Sewage Facilities Planning Module for the Melissa A. Paouncic Subdivision Plan**

Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2020-87. Vote: 4-0. Motion carried.

- 4. Consideration to Approve Resolution No. 2020-88; Approving the Sewage Facilities Planning Module for Live! Casino Westmoreland**

Mr. Reese made a motion seconded by Mr. Weimer to approve Resolution No. 2020-88. Vote: 4-0. Motion carried.

- 5. Consideration to Approve Ordinance No. 2020-05; Authorizing the Placement of Stop Sign at the Intersection Prisani Street and Unnamed Alley**

Mr. Reese made a motion seconded by Mr. Weimer to approve Ordinance No. 2020-05. Vote: 4-0. Motion carried.

- 6. Consideration to Authorize the Submission of the Closure of Route 136 for the 2020 Hempfield Area School District Homecoming Parade on Friday, October 2, 2020**

Mr. Weimer made a motion seconded by Mr. Silvis to authorize the submission of the closure of Route 136 for the 2020 Hempfield Area School District Homecoming Parade on Friday October 2, 2020. Vote: 4-0. Motion carried.

- 7. Consideration to Approve the Closure of Foxboro Lane Between Stirrup Drive and Timber Trail Drive for a Community Event on September 19, 2020**

Mr. Ritson made a motion seconded by Mr. Reese to approve the closure of Foxboro Lane between Stirrup Drive and Timber Trail Drive for a Community Event on September 19, 2020. Vote: 4-0. Motion carried.

8. Consideration to Authorize the Township Manager to Advertise and RFP for Insurance Broker

Mr. Ritson made a motion seconded by Mr. Weimer to authorize the Township Manager to advertise and RFP for insurance broker. Vote: 4-0. Motion carried.

9. Consideration to Authorize the Township Solicitor to Enter into a Stipulated Settlement Agreement on Case No. 9494 of 2009 – WWMA vs NHTMA

Mr. Weimer made a motion seconded by Mr. Ritson to authorize the Township Solicitor to enter into a Stipulated Settlement Agreement on Case No. 9494 of 2009 – WWMA vs NHTMA. Vote: 4-0. Motion carried.

10. Consideration to Authorize the Township Solicitor to Enter into a Stipulated Settlement Agreement to St. Clair Office Center on Case No. 5067 of 2019

Mr. Reese made a motion seconded by Mr. Weimer to authorize the Township Solicitor to enter into a Stipulated Settlement Agreement to St. Clair Office Center on Case No. 5067 of 2019. Vote: 4-0. Motion carried.

11. Consideration to Approve Awarding the Hempfield Park Upper Field Renovations/Pavilion F Construction – Contract 06/2020. The Following Bids Were Received and Opened on August 19, 2020

Company	Bid Amount
Raffle Construction	\$733,377.00
Currey & Kepple Inc	\$768,220.48
Murin & Murn	\$795,900.75
Tedesco Construction	\$834,000.00
WG Land Company	\$838,398.43
Kolars Excavation	\$839,350.00
Yarborough Construction	\$855,319.00
Plavchak Construction	\$907,305.00

Mr. Ritson made a motion seconded by Mr. Weimer to approve awarding the Hempfield Park Upper Field Renovations/Pavilion F Construction – Contract 06/2020 to the lowest bidder Raffle Construction. Vote: 4-0. Motion carried.

12. Consideration to Approve Awarding the 2020 Hot Mix Paving Program Phase 2 – Contract 8/2020. The Following Bids Were Received and Opened on August 14, 2020

Company Name	Bid Total
Derry Construction Company	\$497,047.80
Tresco Paving Corporation	\$560,885.00
Mele, Mele & Sons	\$614,234.50
Independent Enterprise	\$663,489.00
Morgan Excavating	\$689,778.20

Mr. Weimer made a motion to approve awarding the 2020 Hot Mix Paving Program Phase 2 – Contract 8/2020 to the lowest bidder Derry Construction Company – there was no second. Motion not carried.

Mr. Ritson made a motion seconded by Mr. Silvis to reject all bids and not move forward with Phase 2. Vote: 3-1 (Weimer). Motion carried.

13. Consideration to Approve Awarding the Following Items that Were Sold Through Municibid:

Item	Listing #	Bid Amount	Winning Bidder
Whirlpool 4 Burner			

Propane Range/Oven	28173526	\$60.00	Munee Corporation
Refrigerator	28173727	\$1.00	Matthew Cubberley
Empire Corcho 15,000 btu wall mount propane heater – set 1 of 2	28171350	\$5.00	Philip Faint
Empire Corcho 15,000 btu wall mount propane heater – set 1 of 2	28172499	\$5.00	Philip Faint

Mr. Ritson made a motion seconded by Mr. Weimer to approve awarding the listed items sold through Municibid. Vote: 4-0. Motion carried.

14. Consideration to Approve Change Order #2 in the Amount of (\$9,685.85) to Kolar’s Excavation LLC for the Hempfield Park Dog Park – Contract 03/2019

Mr. Weimer made a motion seconded by Mr. Ritson to approve Change Order #2 in the amount of (\$9,685.85) to Kolar’s Excavation LLC for the Hempfield Park Dog Park – Contract 03/2019. Vote: 4-0. Motion carried.

15. Consideration to Approve Pay Estimate #3 in the Amount of \$149,965.20 to Kolar’s Excavation LLC for the Hempfield Park Dog Park – Contract 03/2019

Mr. Reese made a motion seconded by Mr. Weimer to approve Pay Estimate #3 in the amount of \$149,965.20 to Kolar’s Excavation LLC for the Hempfield Park Dog Park – Contract 03/2019. Vote: 4-0. Motion carried.

16. Consideration to Approve Pay Estimate #1 in the Amount of \$30,968.19 to Parking Lot Painting for the Traffic Signal Line Paintings & Markings – Contract 4/2020

Mr. Ritson made a motion seconded by Mr. Weimer to approve Pay Estimate #1 in the amount of \$30,968.19 to Parking Lot Paining for the Traffic Signal Line Paintings & Markings – Contract 4/2020. Vote: 4-0. Motion carried.

17. Consideration to Approve the Hiring of Steve Kovatch as a Class C Operator for the Department of Public Works at an Hourly Rate of \$20.78, Subject to a Six (6) Month Probationary Period as Set Forth in the Current Bargaining Unit Contract and the Completion of a Successful Physical Examination

Mr. Reese made a motion seconded by Mr. Ritson to approve the hiring of Steve Kovatch as a Class C Operator for the Department of Public Works at an hourly rate of \$20.78 subject to a six (6) month probationary period as set forth in the current bargaining unit contract and the completion of a successful physical examination. Vote: 4-0. Motion carried.

18. Consideration to Accept the Resignation of Alycia Ferrett as Property Maintenance Officer

Mr. Reese made a motion seconded by Mr. Ritson to accept the resignation of Alycia Ferrette as Property Maintenance Officer. Vote: 4-0. Motion carried.

19. Consideration to Approve the 2020 Parks & Recreation Fall Programming Staff as Listed on Exhibit “A”

Mr. Weimer made a motion seconded by Mr. Ritson to approve the 2020 Parks & Recreation Fall Programming Staff as listed on Exhibit “A”. Vote: 4-0. Motion carried.

20. Consideration to Approve the Following Emergency Service Applications as Members of the Hempfield Township Fire Department, to be effective Upon the Township Receiving a Physical

Report from the Township Physician Stating that the Individual is Capable of Performing Activities Related to the Appointed Position and Successful Criminal History and Act 153 Clearance Requirements

Name	Position	Department
Sharkeem Reid	Sr. Firefighter	Adamsburg

Mr. Reese made a motion seconded by Mr. Silvis to approve the listed Emergency Service Application as a member of the Hempfield Township Fire Department to be effective upon the Township receiving a physical report from the Township Physician stating that the individual is capable of performing activities related to the appointed position and successful Criminal History and Act 153 Clearance Requirements.

Vote: 4-0. Motion carried.

N. OLD BUSINESS

O. NEW BUSINESS

P. PROCLAMATION

Q. SUPERVISORS COMMENTS

Mr. John Silvis – Mr. Silvis noted that the discussion from Wednesday’s Work Session regarding budget cuts is a good idea and thinks that the 10% from each department is the right way to move forward.

Mr. Doug Weimer – Mr. Weimer is concerned with the drought conditions in the community but the weather does seem to be changing. He is encouraging residents to conserve water. He mentioned that the Board received a letter from the City of Jeannette thanking the Fire Department for helping at a Black Lives Matter parade in July. The School Board also thanked the Township during their School Board Meeting for allowing band camp to take place at the park.

Mr. Rob Ritson – Mr. Ritson referenced the letter received from Mr. Ciarkowski and agrees that there is a potential for a successful cadet program. He asked that the suggestion be taken to the citizen advisory board.

Mr. George Reese – Mr. Reese commented on the feral cat situation and thanked the guests for their possible solutions and asked that the staff look into it.

R. ADJOURNMENT

The regularly scheduled meeting of the Hempfield Township Board of Supervisors was adjourned at 7:38 p.m. by Chairman, Mr. George Reese.

CHAIRMAN

SECRETARY