

HEMPFIELD

— TOWNSHIP —

BOARD OF SUPERVISORS MONTHLY PUBLIC MEETING

SEPTEMBER 28, 2020 | 7:00 pm

Supervisors Present: Mr. George Reese
Mr. Rob Ritson
Mr. Tom Logan

Mr. John Silvis
Mr. R. Douglas Weimer

Staff Present: Mr. Jason Winters
Mr. Dan Schmitt
Mrs. Callie Krueger

Mr. Scott Avolio
Mr. Patrick Karnash

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regularly scheduled monthly meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:00 p.m. by Chairman, George Reese.

B. HEARINGS – *NONE*

C. CITIZENS COMMENTS (AS PER RESOLUTION #2012-24)

Marion Sedlacko – 655 DeGregory Dr. Ms. Sedlacko voiced her concern about the high taxes connected to the parks. She recommended giving the extra money to the fire department or the police department. Ms. Sedlacko would like the Township to focus on bringing in more companies for work because parks are only short lived.

D. EXECUTIVE SESSIONS

1. September 23, 2020 – Legal & Personnel

Mr. Reese stated that there was an Executive Session held on September 23, 2020 for legal and personnel reasons.

E. APPROVAL OF MINUTES

1. Consideration to Approve the Minutes from the August 24, 2020 Hempfield Township Board of Supervisors Monthly Meeting

Mr. Logan made a motion seconded by Mr. Silvis to approve the minutes from the August 24, 2020 Hempfield Township Board of Supervisors Monthly Meeting. Vote: 5-0. Motion carried.

F. STAFF REPORTS – (WRITTEN REPORTS DISTRIBUTED PRIOR TO MEETING)

Mr. Patrick Karnash – Director of Planning and Zoning – Mr. Karnash discussed two hearings for the Zoning Hearing Board which were granted. Mr. Karnash also clarified part of his report that was distributed at the work session. He gave a breakdown of the permit numbers and types of permit numbers year to date compared to 2019. There is an increase in the number of permits issued.

Mr. Dan Schmitt – Township Engineer – Mr. Schmitt noted that per the MS4 stormwater requirements through DEP, if a resident is draining their swimming pool, the pool must be dechlorinated by keeping it uncovered and waiting ten days after its last chlorination to allow the chlorine to dissipate into the air before discharging the water into the stormwater system. This will help protect our streams and waterways. This information will be posted on the Facebook page and on the website.

G. TREASURER'S REPORT

Mr. Tom Logan gave a highlight of the Treasurer's Report. The Year to Date Revenues are at \$9,818,000.00. The Township is still projected to be about \$813,000.00 under budgeted total revenues. The expenditures year to date are \$8,261,000.00.

H. PAYMENT OF BILLS

Consideration to Approve the following Payment of Bills:

1. **General Fund - \$1,755,729.96**
2. **Light District Fund - \$13,566.47**
3. **Recreation - \$410.00**
4. **Capital Project - \$149,965.20**
5. **Fire Escrow -- \$16,117.13**
6. **Liquid Fuel - \$59,238.00**

Mr. Ritson made a motion seconded by Mr. Silvis to approve the payment of bills as listed above. Vote: 5-0.
Motion carried.

I. SCHEDULING OF HEARINGS – *NONE*

J. DECISIONS FROM HEARINGS – *NONE*

K. SUBDIVISION PLANS

1. **Consideration to Approve Resolution No. 2020-89; Granting Final Conditional Approval for the Raneri-Dott Subdivision Plan – Plan No. 20200559**
 - **Location: 2010 Meadowlane Drive, Greensburg**
 - **Purpose: Side lot addition to revise the boundary line between the Raneri property, and the Dott property, Lot 18 in the first addition to Meadow Lane Heights**
 - **Conditioned Upon: Showing Side Lot Building Line; Addition Non-Building Nomenclature for Add-on Parcel**
 - **Planning Commission Recommendation: Approval 5-0**

Mr. Ritson made a motion seconded by Mr. Weimer to approve Resolution No. 2020-89. Vote: 5-0.
Motion carried.

2. **Consideration to Approve Resolution No. 2020-90; Granting Final Conditional Approval for the Luxor Development Co, LLC Subdivision Plan – Plan No. 20200570**
 - **Location: Bovard Luxor Road and Tipple Row Road**
 - **Purpose: Subdivide parcels 50-11-32 and 50-11-84; consolidate remnant tracts with parcel 50-11-112; consolidate parcels 50-11-29 and 50-11-107 with subdivided portion of 50-11-32**
 - **Conditioned Upon: Showing the Location of the Current Sewage Facilities**
 - **Planning Commission Recommendation: Approval 5-0**

Mr. Logan made a motion seconded by Mr. Ritson to approve Resolution No. 2020-90. Vote: 5-0.
Motion carried.

3. **Consideration to Approve Resolution No. 2020-91; Granting Final Approval of the Estate of Louise R. Karle Plan #2 Subdivision Plan – Plan No. 20200507**
 - **Location: Corner of Union Cemetery Road and Crestview Drive**
 - **Purpose: Subdivision of parcel "2" in the estate of Louise R Karle Plan. Sewer (sanitary) taps are now available**
 - **Planning Commission Recommendation: Approval 5-0**

Mr. Ritson made a motion seconded by Mr. Weimer to approve Resolution No. 2020-91. Vote: 5-0.
Motion carried.

4. **Consideration to Approve Resolution No. 2020-92; Granting Final Approval of the Huber Plan of Lots – Revision 1 – Plan No. 20200201**
 - **Location:** 4115 Hubers Lake Road, Hunker
 - **Purpose:** To subdivide a portion of Lot #1R and a portion of Lot #3R to create Lot #4. This subdivision creates one (1) new buildable lot. Lot #1 is a non-buildable lot until sewage planning has been approved by Hempfield Township and PA DEB
 - **Planning Commission Recommendation:** Approval 5-0

Mr. Logan made a motion seconded by Mr. Weimer to approve Resolution No. 2020-92. Vote: 5-0. Motion carried.

L. SITE PLANS – *NONE*

M. ITEMS FOR ACTION TO BE TAKEN

1. **Consideration to Approval Resolution No. 2020-93; Granting the Release of Financial Security for the William & Vicki Yarnell Site Plan – Plan No. 20180404**

Mr. Ritson made a motion seconded by Mr. Logan to approve Resolution No. 2002-93. Vote: 5-0. Motion carried.
2. **Consideration to Approve Resolution No. 2020-94; Approving the Sewage Facilities Planning Module for Montrose Subdivision**

Mr. Logan made a motion seconded by Mr. Weimer to approve Resolution No. 2020-94. Vote: 5-0. Motion carried.
3. **Consideration to Approve Resolution No. 2020-95; Approving the Sewage Facilities Planning Module for Al. Neyer Lot 13 Tech Park 2**

Mr. Ritson made a motion seconded by Mr. Logan to approve Resolution No. 2020-95. Vote: 5-0. Motion carried.
4. **Consideration to Approve Resolution No. 2020-96; Authorizing the Application of the 2021 Dirt Gravel | Low Volume Road Grant Through the Westmoreland Conservation District for Liberty Hill Road and Authorize the Township Manager to Sign all Needed Documents**

Mr. Logan made a motion seconded by Mr. Weimer to approve Resolution No. 2020-96. Vote: 5-0. Motion carried.
5. **Consideration to Approve Resolution No. 2020-97; Establishing the Minimum Municipal Obligation for the Hempfield Township Employee Defined Benefit Plan for the Year 2020 Pursuant to Act 205 of 1984.**

Mr. Logan made a motion seconded by Mr. Weimer to approve Resolution No. 2020-97. Vote: 5-0. Motion carried.
6. **Consideration to Approve Resolution No. 2020-98; Authorizing the Application of the Westmoreland Cares Municipal Grant Support and Authorizing the Township Manager to Submit and Sign all Needed Documents**

Mr. Logan made a motion seconded by Mr. Reese to approve Resolution No. 2020-98. Vote: 5-0. Motion carried.
7. **Consideration to Approve Resolution No. 2020-99; Authorizing the Application of the PennDOT Multi Model Grant for the Donohue Road Improvement Project and Authorize the Township Manager to Sign all Needed Documents**

Mr. Logan made a motion seconded by Mr. Weimer to approve Resolution No. 2020-99. Vote: 4-0-1 abstain (Ritson).

- 8. Consideration to Approve Resolution No. 2020-100; Approving the Filings and Proposed Bylaws for the Friends of Hempfield Parks**
Mr. Logan made a motion seconded by Mr. Reese to approve Resolution No. 2020-100. Vote: 5-0. Motion carried.
- 9. Consideration to Authorize the Application of the Community Development Block Grant for 2021 at the Following Priority**
 - 1. Paving – Midway/Armburst**
 - 2. Hempfield Park ADA Walkways & Restroom/Concession Renovations**
 - 3. Paving – Darragh**Mr. Logan made a motion seconded by Mr. Weimer to authorize the Application of the Community Development Block Grant for 2021 at the above listed priority. Vote: 5-0. Motion carried.
- 10. Consideration to Authorize the Township Manager to Send a Letter to Menards Development Indicating the Minimal Level of Traffic Control Necessary for Potential Development**
Mr. Weimer made a motion seconded by Mr. Logan to authorize the Township Manager to Menards Development indicating the Minimal Level of Traffic Control Necessary for Potential Development. Vote: 5-0. Motion carried.
- 11. Consideration to Authorize the Execution of the Cessation Notice by Sunoco Pipeline as Required by the Settlement Agreement and Release Dated October 28, 2019**
Mr. Ritson made a motion seconded by Mr. Weimer to authorize the Execution of the Cessation Notice by Sunoco Pipeline as required by the Settlement Agreement and Release Dated October 28, 2019. Vote: 4-1 (Logan).
- 12. Consideration to Authorize the Sale of Crocus Street – Tax Map #50-19-01-0-018 by the Westmoreland County Tax Claim Bureau Presently in the Unsold Property Repository Pursuant to Section 627 of the Real Estate Tax Sale Act**
Mr. Ritson made a motion seconded by Mr. Reese to authorize the sale of Crocus Street – Tax Map # 50-19-01-0-081 by the Westmoreland County Tax Claim Bureau presently in the Unsold Property Repository pursuant to Section 627 of the Real Estate Tax Sale Act. Vote: 5-0. Motion carried.
- 13. Consideration to Approve Change Order #3 in the Amount of \$5,677.41 to Kolar’s Excavation LLC for the Hempfield Park Dog Park – Contract 03/2019**
Mr. Weimer made a motion seconded by Mr. Reese to approve Change order #3 in the amount of \$5,677.41 to Kolar’s Excavation LLC for the Hempfield Park Dog Park – Contract 03/2019. Vote: 2-0. Motion carried.
- 14. Consideration to Approve Pay Estimate #4 (Final) in the Amount of \$63,609.08 to Kolar’s Excavation LLC for the Hempfield Park Dog Park – Contract 03/2019**
Mr. Weimer made a motion seconded by Mr. Logan to approve Pay Estimate #4 in the amount of \$63,609.08 to Kolar’s Excavation LLC for the Hempfield Park Dog Park – Contract 03/2019. Vote: 5-0. Motion carried.
- 15. Consideration to Approve Change Order #1 in the Amount of \$3,151.45 to Parking Lot Painting for the Traffic Signal Line Paintings & Markings – Contract 04/2020**
Mr. Logan made a motion seconded by Mr. Weimer to approve Change Order #1 in the amount of \$3,151.45 to Parking Lot Painting for the Traffic Signal Line Paintings & Markings – Contract 04/2020. Vote: 5-0. Motion carried.
- 16. Consideration to Approve Pay Estimate #2 in the Amount of \$7,760.26 to Parking Lot Painting for the Traffic Signal Line Paintings & Markings – Contract 04/2020**

Mr. Weimer made a motion seconded by Mr. Logan to approve Pay Estimate #2 in the amount of \$7,760.26 to Parking Lot Painting for the Traffic Signal Line Paintings and Markings – Contract 04/2020. Vote: 5-0. Motion carried.

17. Consideration to Approve Pay Estimate #2 (Final) in the Amount of \$20,228.50 to Tresco Paving Corporation for the 2020 Hot Mix Paving Program – Contract 02/2020

Mr. Ritson made a motion seconded by Mr. Weimer to approve Pay Estimate #2 (Final) in the amount of \$20,228.50 to Tresco Paving Corporation for the 2020 Hot Mix Paving Program – Contract 04/2020. Vote: 5-0. Motion carried.

18. Consideration to Approve the Hiring of Vincent Keller as a Class C Operator for the Department of Public Works at an Hourly Rate of \$20.78, Subject to a Six (6) Month Probationary Period as Set Forth in the Current Bargaining Unit Contract and the Completion of a Successful Physical Examination

Mr. Silvis made a motion seconded by Mr. Reese to approve the hiring of Vincent Keller as a Class C Operator for the Department of Public Works at an Hourly Rate of \$20.78, subject to a six (6) month probationary period as set forth by the Current Bargaining Unit Contract and the completion of a successful physical examination. Vote: 5-0. Motion carried.

19. Consideration to Approve the Fall 2020 Seasonal Part-Time Employees as Listed on Exhibit “A”

Mr. Ritson made a motion seconded by Mr. Weimer to approve the Fall 2020 Seasonal Part-Time Employees as listed on Exhibit “A”. Vote: 5-0. Motion carried.

20. Consideration to Authorize the Quote with Quick Response Fire Protection Systems, Inc. for Sprinkler System at the Hempfield Township Municipal Building and Hempfield Emergency Management Building

Mr. Ritson made a motion seconded by Mr. Logan to authorize the quote with Quick Response Fire Protection Systems, Inc. for Sprinkler System at the Hempfield Township Municipal Building and Hempfield Emergency Management Building for \$133,900.00 and not to exceed \$196,250.00 and that this money be pulled from the 2020 Capital Reserve Account. Vote: 4-1 (Weimer).

21. Consideration to Authorize the Township Manager to Research Bids and/or Quotes for a Data Management System

Mr. Reese made a motion seconded by Mr. Weimer to authorize the Township Manager to research Bids and / or Quotes for a Dates Management System. Vote: 5-0. Motion carried.

22. Consideration to Approve the Following Emergency Service Applications as Members of the Hempfield Township Fire Department, to be effective Upon the Township Receiving a Physical Report from the Township Physician Stating that the Individual is Capable of Performing Activities Related to the Appointed Position and Successful Criminal History and Act 153 Clearance Requirements

Name	Position	Department
Jason Botti	Sr. Firefighter	Grapeville
Kevin Whelan	Sr. Firefighter	Hempfield #2

Mr. Reese made a motion seconded by Mr. Weimer to approve the listed Emergency Service Application as a member of the Hempfield Township Fire Department to be effective upon the Township receiving a physical report from the Township Physician stating that the individual is capable of performing activities related to the appointed position and successful Criminal History and Act 153 Clearance Requirements. Vote: 5-0. Motion carried.

N. OLD BUSINESS

Mr. Weimer asked that the Township Staff perform a project assessment for the Blackberry Lane area of the Township for water service. He would like to see a report of the status of applying for grant money for this project.

O. NEW BUSINESS – *NONE*

P. PROCLAMATION – *NONE*

Q. SUPERVISORS COMMENTS

Mr. Weimer – Thanked the residents for coming out to the meeting and sharing their thoughts.

Mr. Silvis – Commended the staff for their due diligence with the budget.

Mr. Logan – Stated that the preliminary budget shows that there is no tax increase for 2021.

R. ADJOURNMENT

The regularly scheduled meeting of the Hempfield Township Board of Supervisors was adjourned at 7:38 p.m. by Chairman, Mr. George Reese.

SECRETARY

CHAIRMAN