

**HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 7, 2008
7:00 PM**

1. CALL TO ORDER AND PLEDGE TO THE FLAG

The reorganization meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7 p.m. by the Township Manager, Rob Ritson.

2. APPOINTMENT OF TEMPORARY CHAIRMAN

Mr. Davidson made a motion, seconded by Mr. Bossi, to appoint the Township Manager, Rob Ritson, as the temporary chairman. Vote: 5-0. Motion carried.

3. NOMINATION OF CHAIRMAN

Mr. Ritson asked for nominations for chairman of the Board of Township Supervisors. He explained that the Board has selected a method of choosing a chairperson by ballot. Mr. Ritson said that he is going to entertain nominations for the office of chair and then he is going to hand the ballots to each Board member after all of the nominations have been put forth. However, he asked that before the ballots are cast, that the Board appoint an official teller, to which Denise Rosak is recommended, the recording secretary. Mr. Ritson added that each Board member will given time to cast their vote. The ballots have each Board members' name on it. It is required to place a check mark on the ballot. Mr. Ritson said that there is a block for a signature on the ballot. However, after discussions with the solicitor, it was determined that it was not required for a paper ballot when you are dealing with nominations and voting for an officer of the Board. He added that it is required to have a public vote on other items, but it was since determined that the Board members do not have to sign the ballot. Mr. Ritson said that Denise Rosak will collect the ballots and then read them accordingly. The individual with the most votes will be the chairperson of the Board of Supervisors.

Mr. Ritson asked for nominations for the position of chairman of the Board of Supervisors. Mr. Bossi made a motion to nominate John Silvis for chairman. Mr. Ritson asked for any other nominations for the office of chair. Mr. Logan nominated Doug Weimer. Mr. Ritson asked for any other nominations three times. There being no further nominations, Mr. Ritson closed the nominations for chair. He noted that the two individuals nominated for chair are John Silvis and Doug Weimer. Mr. Ritson asked for a motion to appoint Denise Rosak as the official teller. Mr. Weimer made a motion, seconded by Mr. Bossi, to appoint Denise Rosak as the official teller. Vote: 5-0. Motion carried. The results of the ballots were as follows: John Silvis – 3 votes; Doug Weimer – 2 votes; Mr. Ritson said that on a vote of 3 to 2, John Silvis is the chairman of the Board of Supervisors. He added that each ballot will be attached to the record to note. Mr. Ritson passed the meeting back over to the chairman of the Board of Supervisors, John Silvis.

The meeting was recessed by Chairman Silvis at 7:10 p.m. in order for the recording secretary to prepare additional ballots for the vice-chairman nominations. The meeting was reconvened by Chairman Silvis at 7:17 p.m.

4. NOMINATION OF VICE CHAIRMAN

Mr. Silvis entertained nominations for vice-chair. Mr. Davidson nominated John Bossi as vice-chair. Mr. Logan nominated Doug Weimer. Mr. Silvis asked for any other nominations for the office of vice-chair three times. There being no further nominations, Mr. Silvis closed the nominations for vice-chair. He noted that the two individuals nominated for vice-chair are John Bossi and Doug Weimer. The results of the ballots were as follows: John Bossi – 3 votes; Doug Weimer – 2 votes. Mr. Silvis said that on a vote of 3 to 2, John Bossi is the new vice-chairman of the Board of Supervisors.

5. CONSIDERATION TO DESIGNATE SECRETARY-TREASURER AS A NONCOMPENSABLE POSITION

Mr. Logan made a motion, seconded by Mr. Davidson, to designate secretary-treasurer as a non-compensable position. Vote: 5-0. Motion carried.

6. NOMINATION OF SECRETARY-TREASURER

Mr. Bossi nominated Doug Weimer as secretary-treasurer. Mr. Weimer responded that he would be honored to be the Board's secretary but not the secretary-treasurer. Mr. Bossi withdrew his nomination for Doug Weimer as secretary-treasurer. Mr. Bossi nominated, seconded by Mr. Davidson, Doug Weimer as secretary. Mr. Silvis asked for any other nominations for the office of secretary three times. There being no further nominations, Mr. Silvis closed the nominations for secretary. Vote: 5-0. Motion carried. Mr. Silvis said that the new secretary of the Board of Supervisors is Doug Weimer.

Mr. Bossi nominated, seconded by Mr. Davidson, Rob Ritson as treasurer and assistant secretary. Mr. Silvis asked for any other nominations for the office of treasurer and assistant secretary three times. There being no further nominations, Mr. Silvis closed the nominations for treasurer and assistant secretary. Vote: 5-0. Motion carried. Mr. Silvis said that the treasurer and assistant secretary is Rob Ritson.

7. EXECUTIVE SESSION

Mr. Silvis noted that an executive session was held this evening prior to the meeting.

8. CITIZENS COMMENTS -- None

9. CORRESPONDENCE

- a. Letters of Request to Participate in the Township Health Care Policies as Provided to All Other Township Employees** -- It was acknowledged that three (3) letters of request to participate in the Township health care policies was received by the Township.

ACTION TO BE TAKEN:

- a. **Consideration to Appoint Township Solicitor and Establish Rate of Pay** – Mr. Davidson made a motion, seconded by Mr. Bossi, to appoint Les Mlakar as the Township solicitor and establish the rate of pay the same as in 2007. Vote: 5-0. Motion carried.
- b. **Consideration to Appoint Township Engineer and Establish Rate of Pay (See Attachment ‘A’)** – Mr. Bossi made a motion, seconded by Mr. Davidson, to appoint Gibson Thomas as the Township engineer and establish the rate of pay the same as in 2007, with the understanding that the reconfigured rate schedule be determined by the January monthly meeting for the Board’s reconsideration. Vote: 5-0. Motion carried.
- c. **Consideration to Establish Monthly Meeting of the Hempfield Township Board of Supervisors as the Fourth Monday of Every Month at 7:00 pm at the Hempfield Township Municipal Building and Public Work Session Meeting the Wednesday Prior to the Monthly Meeting at 6:00 pm (changed to 7:00 pm)** -- Mr. Logan made a motion, seconded by Mr. Davidson, to establish the monthly meeting of the Hempfield Township Board of Supervisors as the fourth Monday of every month at 7 p.m. at the Hempfield Township Municipal Building and the public work session meeting the Wednesday prior to the monthly meeting at **7 p.m. instead of 6 p.m.**
- d. **Consideration to Authorize Township Representatives to Attend Hearings, Etc., Deemed Necessary by the Courts** – Mr. Weimer made a motion, seconded by Mr. Davidson, to authorize Township representatives to attend hearings, etc., deemed necessary by the courts. Vote: 5-0. Motion carried.
- e. **Consideration to Appoint Pension Plan Administrator for Hempfield Township Employee Defined Benefit Plan** – Mr. Bossi made a motion, seconded by Mr. Logan, to retain Bob Davidson as the pension plan administrator for Hempfield Township Employee Defined Benefit Plan. Vote: 5-0. Motion carried.
- f. **Consideration to Appoint Central Tax Bureau as Act 511 Tax Collector and Delinquent Tax Collector for Earned Income, Occupation Privilege and Per Capita Taxes** – Mr. Bossi made a motion, seconded by Mr. Davidson, to appoint Central Tax Bureau as Act 511 Tax Collector and Delinquent Tax Collector for earned income, occupation privilege and per capita taxes. Vote: 5-0. Motion carried.
- g. **Consideration to Grant Secretary/Treasurer (changed to Treasurer only) Authority to Invest Money from All Funds** – Mr. Bossi made a motion, seconded by Mr. Davidson, to grant treasurer authority to invest money from all funds. Vote: 5-0. Motion carried.
- h. **Consideration to Permit Secretary/Treasurer (changed to Treasurer only) to Pay Any Bill Necessary in Order to Avoid Delinquent Charges and to Secure Discounts** – Mr. Weimer made a motion, seconded by Mr. Bossi, to permit treasurer to pay any bill necessary in order to avoid delinquent charges and to secure discounts. Vote: 5-0. Motion carried.
- i. **Consideration to Authorize Attendance to State Supervisors Convention and Selection of Voting Delegate** – Mr. Bossi made a motion, seconded by Mr. Davidson, to table consideration of authorizing attendance to the State Supervisors’ Convention and selection of a voting delegate due to

the fact that the convention is scheduled Mother's Day weekend and the Board at this time is not quite sure who will be able to attend. Vote: 5-0. Motion carried.

- j. Consideration to Appoint One Member to the Hempfield Township Planning Commission for a Four Year Term Expiring December 31, 2011** – Mr. Davidson made a motion, seconded by Mr. Bossi, to appoint Phil Shelapinsky to the Hempfield Township Planning Commission for a four year term expiring December 31, 2011. Vote: 5-0. Motion carried.
- k. Consideration to Appoint One Member to the Hempfield Parks & Recreation Commission for a Five Year Term Expiring December 31, 2012** – Mr. Weimer made a motion, seconded by Mr. Bossi, to appoint Jeff Colella to the Hempfield Parks & Recreation Commission for a five year term expiring December 31, 2012. Vote: 5-0. Motion carried.
- l. Consideration to Appoint One Member to the Hempfield Parks & Recreation Commission to fill the remaining one-year of the five-year term previously held by Rick DelGrosso. Term will expire on December 31, 2008** – Mr. Weimer made a motion, seconded by Mr. Davidson, to appoint George Walor to the Hempfield Parks & Recreation Commission to fill the remaining one-year of the five-year term previously held by Rick DelGrosso. Vote: 5-0. Motion carried.
- m. Consideration to Appoint One Member to the Vacancy Board for a One Year Term Expiring December 31, 2008** – Mr. Logan made a motion, seconded by Mr. Davidson, to appoint Gerald Eisaman to the Vacancy Board for a one year term expiring December 31, 2008. Vote: 5-0. Motion carried.
- n. Consideration to Appoint One Member to the Zoning Hearing Board for a Five Year Term Expiring December 31, 2012** – Mr. Weimer made a motion, seconded by Mr. Bossi, to appoint Janice Schulte to the Zoning Hearing Board for a five year term expiring December 31, 2012. Vote: 5-0. Motion carried.
- o. Consideration to Appoint One Member to the Crabtree Multi-Municipal Sewage Authority for a Five-Year Term Expiring December 31, 2012** – Mr. Logan made a motion, seconded by Mr. Davidson, to appoint Alquin Heinnickel to the Crabtree Multi-Municipal Sewage Authority for a five year term expiring December 31, 2012. Vote: 5-0. Motion carried.
- p. Consideration to Appoint One Member to the Hempfield Township Municipal Authority for a Five-Year Term Expiring December 31, 2012** – Mr. Davidson made a motion, seconded by Mr. Silvis, to appoint Robert Kendra to the Hempfield Township Municipal Authority for a five year term expiring December 31, 2012. Vote: 5-0. Motion carried.
- q. Consideration to Appoint Four (4) Citizens at Large, One (1) Alternate, and One (1) Representative from Emergency Services to the Hempfield Township Local Traffic Advisory Committee for Terms of One-Year Ending December 31, 2008** – Mr. Weimer made a motion, seconded by Mr. Bossi, to table the consideration of appointing four (4) citizens at large, one (1) alternate, and one (1) representative from emergency services to the Hempfield Township Local Traffic Advisory Committee for terms of one year ending December 31, 2008 until additional applications are received and all interested candidates discussed further. Vote: 5-0. Motion carried.
- r. Consideration to Appoint Township Labor Consultant and Establish Rate of Pay** – Mr. Weimer made a motion, seconded by Mr. Bossi, that in lieu of appointing a Township labor consultant, that

the Township advertise for Requests for Proposals (R.F.P.) for this particular consultant. Vote: 5-0. Motion carried.

- s. **Consideration to Appointment a Board Representative to Central Westmoreland Council of Governments and (1) Alternate** – Mr. Weimer made a motion, seconded by Mr. Davidson, to appoint John Silvis as the representative and John Bossi as the alternate. Vote: 5-0. Motion carried.
- t. **Consideration to Appoint Sewage Enforcement Officer** – Mr. Weimer made a motion, seconded by Mr. Davidson, to appoint David Jobe the sewage enforcement officer. Vote: 5-0. Motion carried.
- u. **Consideration to Appoint an Alternate Sewage Enforcement Officer** -- Mr. Weimer made a motion, seconded by Mr. Bossi, to appoint Dallas Leonard as the alternate sewage enforcement officer. Vote: 5-0. Motion carried.
- v. **Consideration to Approve Resolution #2008-01, Relative to the Establishment and Maintenance of Township Employees Pension, Annuity, Insurance and Benefit Fund or Funds, to Amend Certain Provisions of the Pension Plan or Program Applicable to the Employees of Said Township and to Restate in its Entirety Such Pension Plan or Program** -- Mr. Davidson made a motion, seconded by Mr. Bossi, to approve Resolution #2008-01, relative to the establishment and maintenance of Township employees pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the employees of said Township and to restate in its entirety such pension plan or program. Vote: 5-0. Motion carried.
- w. **Consideration to Approve Resolution #2008-02, Allocates from the Commonwealth of Pennsylvania State Aid for Municipal Pension Plans** – Mr. Davidson made a motion, seconded by Mr. Bossi, to approve Resolution #2008-02, allocating from the Commonwealth of Pennsylvania state aid for Municipal Pension Plans. Vote: 5-0. Motion carried.
- x. **Consideration to Approve Resolution #2008-03, Authorizing the Increase of the Standard Business Mileage Rate for January 1, 2008 to December 31, 2008 from \$.485 Cents per Mile to \$.505 Cents per Mile** – Mr. Bossi made a motion, seconded by Mr. Davidson, to approve Resolution #2008-03, authorizing the increase of the standard business mileage rate for January 1, 2008 to December 31, 2008 from \$.485 cents per mile to \$.505 cents per mile. Vote: 5-0. Motion carried.
- y. **Consideration to Approve Resolution #2008-04, Designating the Following Depositories for Township Funds:**
 - 1. National City Bank
 - 2. First Commonwealth Bank
 - 3. PNC Bank
 - 4. Pennsylvania Local Government Trust (PLGIT)
 - 5. Southwest National Bank (Bought out by First Commonwealth Bank)
 - 6. Charleroi Federal Savings
 - 7. Irwin Bank & Trust
 - 8. First National Bank of PA
 - 9. Mellon Bank (New Name – Citizens Bank)

Mr. Davidson made a motion, seconded by Mr. Logan, to approve Resolution #2008-04, designating the above-noted depositories for Township Funds. Vote: 5-0. Motion carried.

- z. Consideration to Approve Resolution #2008-05 Designating Sarp & Company (C.P.A.) to Perform 2007 D.C.E.D. Annual Financial Report** – Mr. Bossi made a motion, seconded by Mr. Davidson, to approve Resolution #2008-05 designating Sarp & Company (C.P.A.) to perform 2008 D.C.E.D. Annual Financial Report. Vote: 5-0. Motion carried.

10. SUPERVISORS COMMENTS:

Supervisor John Bossi – Mr. Bossi commented as follows: “I just want to thank everybody for their support. I feel confident this Board will continue on a positive path working together in establishing a five to ten year program on necessary projects and future services.”

Supervisor Bob Davidson – Mr. Davidson commented as follows: “I want to congratulate those who were elected officers tonight and I know we’re all in the same book so let’s just get on with it.”

Supervisor Doug Weimer – Mr. Weimer commented as follows: “I’m happy to be here tonight. I’m honored to serve another six (6) years and look forward to working with this Board to accomplish quite an agenda of things that I know that some of you I have talked with of things that we need to address this year. I spent a lot of time meeting with residents over the last few months, and there’s quite a bit that we need to address. So, I look forward to working with all of you.”

Supervisor Tom Logan – Mr. Logan commented as follows: “I would like to thank everyone that helped me during the election and campaign. I am looking forward to working with this Board of Supervisors. Thank you very much. I’m looking forward to a good 2008.”

Supervisor John Silvis – Mr. Silvis commented as follows: “I thank everyone for their support. It’s an honor more than anything. Bob and I are seniors, including Doug, there were three of us that are senior members. We all know that Doug is the youngest and he has the longest to serve, him and Tom, six years. I’m counting on Doug’s help and support over those six years. I think we’ll hear a lot more from Doug Weimer. Hopefully, Doug understands that one year is a short period of time and I want everyone’s support. My whole thought when we started this process, was to keep it unanimous. Unfortunately, it wasn’t unanimous, but I think from here on forward, it will be. I look forward to it being such. We are a Board of Supervisors. We serve by committee. We don’t serve as individuals. We have to all work together. I think it’s already been stated that we’re here for Hempfield Township. Hempfield Township will be here when we’re gone and we just to make it the best place while we’re here and hopefully for our children and those who come after that it’s progressively getting better. I think it has in the past and hopefully in the future, we’ll just keep moving forward. All that we’re trying to do is move Hempfield forward. So, we are looking for help from the staff, from fellow Board members, all of the commissions, and I just want everybody’s support and that’s all. Thank you.”

11. ADJOURNMENT

Meeting adjourned at 7:45 p.m.

Chairperson

Secretary