

**HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 3, 2012
7:00 PM**

1. CALL TO ORDER AND PLEDGE TO THE FLAG

The reorganization meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:06 p.m. by the temporary chairman, Kurt M. Ferguson.

Members Present:	Mr. Doug Weimer	Mr. Jerry Fagert
	Mr. Tom Logan	Mrs. Sherry M. Hamilton
	Mr. John Silvis	

Staff Present:	Mr. Kurt Ferguson	Mr. Bruce Beitel
	Mr. Dan Schmit	Mrs. Denise Rosak

2. APPOINTMENT OF TEMPORARY CHAIRMAN

Mr. Weimer appointed Kurt Ferguson the temporary chairman.

3. NOMINATION OF CHAIRMAN

Mr. Ferguson asked for nominations for chairman of the Board of Township Supervisors. Mr. Silvis made a motion, seconded by Mr. Logan, to nominate Doug Weimer for chairman. Vote: 5-Yes. Motion carried.

4. NOMINATION OF VICE CHAIRMAN

Mr. Weimer entertained nominations for vice-chair. Mr. Logan made a motion, seconded by Mrs. Hamilton, to nominate John Silvis as vice-chair. Vote: 5-Yes. Motion carried.

5. CONSIDERATION TO DESIGNATE SECRETARY AND TREASURER AS A NONCOMPENSABLE POSITION

Mr. Logan made a motion, seconded by Mr. Fagert, to designate secretary-treasurer as a non-compensable position. Vote: 5-Yes. Motion carried.

6. NOMINATION OF SECRETARY

Mr. Weimer entertained nominations for secretary. Mr. Logan made a motion, seconded by Mr. Silvis, to nominate Kurt Ferguson as secretary. Vote: 5-Yes. Motion carried.

Mr. Logan made a motion, seconded by Mrs. Hamilton, to nominate Jerry Fagert as the assistant secretary. Vote: 5-Yes. Motion carried.

7. NOMINATION OF TREASURER

Mr. Weimer entertained nominations for treasurer. Mr. Silvis made a motion, seconded by Mr. Fagert, to nominate Tom Logan as treasurer. Vote: 5-Yes. Motion carried.

Mr. Silvis made a motion, seconded by Mr. Logan, to nominate Sherry Hamilton as the assistant treasurer. Vote: 5-Yes. Motion carried.

8. EXECUTIVE SESSION

The meeting was recessed by Chairman Weimer at 7:10 p.m. for an executive session regarding personnel matters. The meeting was reconvened by Chairman Weimer at 8:10 p.m.

9. CITIZENS COMMENTS -- None

10. CORRESPONDENCE

- a. Letters of Request to Participate in the Township Health Care Policies as Provided to All Other Township Employees** -- It was acknowledged that two (2) letters of request to participate in the Township health care policies were received by the Township.

11. ACTION TO BE TAKEN:

- a. Consideration to Appoint Township Solicitor and Establish Rate of Pay** – Mr. Logan made a motion, seconded by Mr. Fagert, to appoint Les Mlakar as the Township solicitor and establish the rate of pay at \$110 an hour and the monthly retainer at \$400 a month. Vote: 5-Yes. Motion carried.
- b. Consideration to Appoint Township Engineer and Establish Rate of Pay as per Fees and Schedule of Charges (See Attachment ‘A’)** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to appoint Gibson Thomas as the Township engineer and establish the monthly retainer at \$3,000 and the fee schedule as listed on Attachment “A”. Vote: 5-Yes. Motion carried.
- c. Consideration to Establish Monthly Meeting of the Hempfield Township Board of Supervisors as the Fourth Monday of Every Month at 7:00 pm at the Hempfield Township Municipal Building and Public Work Session Meeting the Wednesday Prior to the Monthly Meeting at 7:00 pm** -- Mr. Logan made a motion, seconded by Mr. Fagert, to establish the monthly meeting of the Hempfield Township Board of Supervisors as the fourth Monday of every month at 7 p.m. at the Hempfield Township Municipal Building and the public work session meeting the Wednesday prior to the monthly meeting at 7 p.m. Vote: 5-Yes. Motion carried.
- d. Consideration to Authorize Township Representatives to Attend Hearings, Etc., Deemed Necessary by the Courts** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to authorize Township representatives to attend hearings, etc., deemed necessary by the courts. Vote: 5-Yes. Motion carried.

- e. **Consideration to Appoint Pension Plan Administrator for Hempfield Township Employee Defined Benefit Plan** – Mr. Fagert made a motion, seconded by Mrs. Hamilton, to appoint Tom Logan as the pension plan administrator for Hempfield Township Employee Defined Benefit Plan. Vote: 5-Yes. Motion carried.
- f. **Consideration to Appoint Plan Administrator for Hempfield Township Non-Uniformed Employees Other Post-Employment Benefit (“OPEB”) Retiree Benefits Plan** – Mr. Silvis made a motion, seconded by Mrs. Hamilton, to appoint Tom Logan as the plan administrator for Hempfield Township Non-Uniformed Employees Other Post-Employment Benefit (“OPEB”) Retiree Benefits Plan. Vote: 5-Yes. Motion carried.
- g. **Consideration to Grant Treasurer Authority to Invest Money from All Funds** – Mr. Fagert made a motion, seconded by Mr. Logan, to grant treasurer authority to invest money from all funds. Vote: 5-Yes. Motion carried.
- h. **Consideration to Permit Treasurer to Pay Any Bill Necessary in Order to Avoid Delinquent Charges and to Secure Discounts** – Mr. Silvis made a motion, seconded by Mr. Fagert, to permit treasurer to pay any bill necessary in order to avoid delinquent charges and to secure discounts. Vote: 5-Yes. Motion carried.
- i. **Consideration to Select Voting Delegate to the State Supervisors Convention** – Mr. Silvis made a motion, seconded by Mrs. Hamilton, to select Doug Weimer as the voting delegate to the State Supervisors Convention. Vote: 5-Yes. Motion carried.
- j. **Consideration to Appoint Township Labor Consultant and Establish Rate of Pay** – Mr. Logan made a motion, seconded by Mr. Fagert, to appoint Bernie Matthews as the Township labor consultant and that his rate of pay be the same as last year. Vote: 5-Yes. Motion carried.
- k. **Consideration to Approve Resolution #2012-01, Relative to the Establishment and Maintenance of Township Employees Pension, Annuity, Insurance and Benefit Fund or Funds, to Amend Certain Provisions of the Pension Plan or Program Applicable to the Employees of Said Township and to Restate in its Entirety Such Pension Plan or Program** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to approve Resolution #2012-01, relative to the establishment and maintenance of Township employees pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the employees of said Township and to restate in its entirety such pension plan or program. Vote: 5-Yes. Motion carried.
- l. **Consideration to Approve Resolution #2012-02, Allocates from the Commonwealth of Pennsylvania State Aid for Municipal Pension Plans** – Mr. Logan made a motion, seconded by Mr. Silvis, to approve Resolution #2012-02, allocates from the Commonwealth of Pennsylvania state aid for municipal pension plans. Vote: 5-Yes. Motion carried.
- m. **Consideration to Approve Resolution #2012-03 Authorizing the Increase of the Standard Business Mileage Rate for January 1, 2012 to December 31, 2012 to \$.555 Cents Per Mile** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to approve Resolution #2012-03 authorizing the increase of the standard business mileage rate for January 1, 2012 to December 31, 2012 to \$.555 cents per mile. Vote: 5-Yes. Motion carried.

- n. **Consideration to Approve Resolution #2012-04, Designating the Following Depositories for Township Funds – (1) First National Bank of PA; and (2) Pennsylvania Local Government Trust (PLGIT)** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to approve Resolution #2012-04, designating the following depositories for Township funds: First National Bank of Pa and Pennsylvania Local Government Trust (PLGIT). Vote: 5-Yes. Motion carried.
- o. **Consideration to Approve Resolution #2012-05, Designating Maher Duessel (C.P.A.) to Perform 2011 D.C.E.D. Annual Financial Report** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to approve Resolution #2012-05, designating Maher Duessel (C.P.A.) to perform 2011 D.C.E.D. Annual Financial Report. Vote: 5-Yes. Motion carried.
- p. **Consideration to Approve Resolution #2012-06, Which Authorizes the Use of Facsimile Signature Stamp by Supervisors** – Mr. Logan made a motion, seconded by Mr. Silvis, to approve Resolution #2012-06, which authorizes the use of facsimile signature stamp by Supervisors. Vote: 5-Yes. Motion carried.
- q. **Consideration to Approve Resolution #2012-07, Which Appoints a Member to the Zoning Hearing Board** – Mr. Logan made a motion, seconded by Mr. Fagert, to approve Resolution #2012-07, which appoints Ward Goughenour to the Zoning Hearing Board. Vote: 5-Yes. Motion carried.
- r. **Consideration to Approve Resolution #2012-08, Which Appoints a Member to the Vacancy Board** – Mr. Fagert made a motion, seconded by Mrs. Hamilton, to approve Resolution #2012-08, which appoints Terri Kepchia to the Vacancy Board. Vote: 5-Yes. Motion carried.
- s. **Consideration to Approve Resolution #2012-09, Which Appoints a Member to the Recreation Commission** – Mr. Logan made a motion, seconded by Mr. Silvis, to table consideration of Resolution #2012-09, which appoints a member to the Recreation Commission. Vote: 5-Yes. Motion carried.
- t. **Consideration to Approve Resolution #2012-10, Which Appoints a Member to the Planning Commission** – Mr. Logan made a motion, seconded by Mr. Silvis, to approve Resolution #2012-10, which appoints Phil Shelapinsky to the Planning Commission. Vote: 5-Yes. Motion carried.
- u. **Consideration to Approve Resolution #2012-11, Which Appoints a Member to the Hempfield Township Municipal Authority** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to table consideration of Resolution #2012-11, which appoints a member to the Hempfield Township Municipal Authority. Vote: 5-Yes. Motion carried.
- v. **Consideration to Approve Resolution #2012-12, Which Appoints Sewage Enforcement Officer and Alternate Sewage Enforcement Officer** – Mr. Logan made a motion, seconded by Mr. Fagert, to approve Resolution #2012-12, which appoints David Jobe as the Sewage Enforcement Officer and Dallas Leonard as the alternate Sewage Enforcement Officer. Vote: 5-Yes. Motion carried.
- w. **Consideration to Approve Resolution #2012-13, Which Appoints a Representative to the Central Westmoreland Council of Governments** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to approve Resolution #2012-13, which appoints Jerry Fagert as the representative to the Central Westmoreland Council of Governments. Vote: 5-Yes. Motion carried.

- x. **Consideration to Approve Resolution #2012-14, Which Appoints an Alternate Representative to the Central Westmoreland Council of Governments** – Mr. Logan made a motion, seconded by Mr. Fagert, to approve Resolution #2012-14, which appoints John Silvis as the alternate representative to the Central Westmoreland Council of Governments. Vote: 5-Yes. Motion carried.
- y. **Consideration to Approve Resolution #2012-15, Which Appoints a Member to the Crabtree Municipal Authority** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to table consideration of Resolution #2012-15, which appoints a member to the Crabtree Municipal Authority. Vote: 5-Yes. Motion carried.
- z. **Consideration to Approve Resolution #2012-16, Which Appoints a Representative to the Hempfield Township Fire Safety Subcommittee** – Mr. Logan made a motion, seconded by Mr. Silvis, to table consideration of Resolution #2012-16, which appoints a representative to the Hempfield Township Fire Safety Subcommittee. Vote: 5-Yes. Motion carried.
- aa. **Consideration to Approve Resolution #2012-17, Which Appoints Members to the Local Traffic Advisory Committee** – Mr. Logan made a motion, seconded by Mrs. Hamilton, to table consideration of Resolution #2012-17, which appoints members to the Local Traffic Advisory Committee. Vote: 5-Yes. Motion carried.
- bb. **Consideration to Approve Payment of 2012 Commercial Policy, Public Officials Liability, and Commercial Umbrella Insurance in the Amount of \$183,375.** -- Mr. Logan made a motion, seconded by Mrs. Hamilton, to approve payment of 2012 commercial policy, public officials liability, and commercial umbrella insurance in the amount of \$183,375. Vote: 5-Yes. Motion carried.

12. SUPERVISORS COMMENTS:

Supervisor John Silvis – Mr. Silvis welcomed new Supervisors Jerry Fagert and Sherry Hamilton. He also noted that the decisions of the Board are not always the most popular but in the best interest of the residents in wanting to move the Township forward.

Supervisor Tom Logan – Mr. Logan reiterated Mr. Silvis’ comments and added that he is looking forward to working with Supervisors Fagert and Hamilton.

Supervisors Sherry Hamilton and Jerry Fagert – No comments.

Supervisor Doug Weimer – Mr. Weimer welcomed new Supervisors Hamilton and Fagert, and returning Supervisors Logan and Silvis. He said it’s going to be a great year in Hempfield Township. He added that there is a lot of work to attend to and it will be getting very busy in the near future.

13. ADJOURNMENT

Mr. Weimer adjourned the meeting at 8:22 p.m.

Chairperson

Secretary