

**HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS
PUBLIC WORK SESSION/MONTHLY MEETING
APRIL 19, 2017
7:00 PM**

Supervisors Present: Mr. R. Douglas Weimer Mr. George Reese
 Mr. Jerry Fagert Mr. Tom Logan

Staff Present: Mr. Andrew Walz Mr. Bruce Beitel
 Mr. Jason Winters Mr. Doug Cisco
 Mr. Scott Avolio Mr. Dan Schmitt
 Mrs. Melanie Phillips Mrs. Callie Krueger

1. CALL TO ORDER AND PLEDGE TO THE FLAG

The Public Work Session and the Monthly Meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:02 p.m. by Chairman, R. Douglas Weimer.

2. CITIZENS COMMENTS (As Per Resolution #2012-24)

1. **Donald Terek** – 117 Rockwood Ave., Irwin. Mr. Terek commented on the catch basins which were installed near his home on Rockwood Avenue to help solve some of the stormwater issues in his neighborhood. He said that the issues have not been fixed and that the water is still ponding in his yard. Mr. Reese visited the site to photograph the issue and Hempfield Township staff also visited the site to assess the situation. Mr. Walz addressed Mr. Terek’s concern by showing the Board of Supervisors a handout which broke down the cost of repaving Rockwood Avenue, which the Board would need to consider.

3. EXECUTIVE SESSIONS - NONE

4. APPROVAL OF MINUTES –

1. **Supervisors Monthly Meeting – March 27, 2017** – Mr. Weimer made a motion, seconded by Mr. Fagert to approve the meeting minutes from March 27, 2017. Vote: 4-0. Motion carried.

5. STAFF REPORTS AND ITEMS FOR ACTION:

*Mr. Walz recommended that the Solicitor’s portion of the agenda would be done first to accommodate for the large amount of people waiting for plans.

A. SOLICITOR:

1. **Discussion Item(s): None**

2. **Action Item(s):**

- a. **Consideration to Approve Resolution No. 2017-50, Granting Final Approval to the Benedictine Sisters of St. Vincent Archabbey, Latrobe, PA, Being Known as St. Emma's Plan of Subdivision (Plan No. 20170067)** – Mr. Fagert made a motion, seconded by Mr. Reese to approve Resolution No. 2017-50. Vote: 4-0. Motion carried.
- b. **Consideration to Approve Resolution No. 2017-51, Granting Final Approval to Denise L. Trout, as Executrix of the Estate of Dale Topper, Deceased, Being Known as the Trout Subdivision Plan (Plan No. 20170065)** – Mr. Fagert made a motion, seconded by Mr. Logan to Approve Resolution No. 2017-51. Vote: 4-0. Motion carried.
- c. **Consideration to Approve Resolution No. 2017-52, Granting Final Conditional Approval to John E. Pettigrew, Jr. Trustee of the Irrevocable Trust of Helen Pettigrew Dated April 12, 1999, Known as the Pettigrew Plan (Plan No. 20170047)** – Mr. Logan made a motion, seconded by Mr. Fagert, to Approve Resolution No. 2017-52. Vote: 4-0. Motion carried.
- d. **Consideration to Approve Resolution No. 2017-53, Granting Final Conditional Site Plan Approval for the Hempfield Dollar General Site Plan (Plan No. 20170064)** – Mr. Logan made a motion, seconded by Mr. Reese to Approve Resolution No. 2017-53. Vote: 4-0. Motion carried.
- e. **Consideration to Approve Resolution No. 2017-54, Granting Final Conditional Site Plan Approval for the Greensburg Care Center Site Plan (Plan No. 20170068)** – Mr. Fagert made a motion, seconded by Mr. Reese to Approve Resolution No. 2017-54. Vote: 4-0. Motion carried.
- f. **Consideration to Approve Resolution No. 2017-55, Granting Final Conditional Site Plan Approval for the WCCC Science Innovation Center Site Plan (Plan No. 20170069)** – Mr. Logan made a motion, seconded by Mr. Fagert to Approve Resolution No. 2017-55. Vote: 3-0-1 abstain (Mr. Weimer). Motion carried.
- g. **Consideration to Approve Resolution No. 2017-56, Granting Final Conditional Approval to D. Henry Properties, LLC, Known as the Minor Subdivision Plan for D. Henry Properties, LLC (Plan No. 20170063)** – Mr. Fagert made a motion, seconded by Mr. Reese to Approve Resolution No. 2017-56. Vote: 4-0. Motion carried.
- h. **Consideration to Approve Resolution No. 2017-57, Granting Final Conditional Approval to the Highlands Plan 2 Subdivision (Plan No. 20170088)** Mr. Fagert made a motion, seconded by Mr. Logan to Approve Resolution No. 2017-55. Vote: 4-0. Motion carried.

B. Director of Parks & Recreation:

1. Discussion Item(s): None

2. Action Item(s):

- a. **Consideration to Approve 2017 Parks & Recreation Summer Programming Staff & Seasonal Employees as Listed on Attachment "A"** – Mr. Fagert made a motion, seconded by Mr. Reese to approve 2017 Parks & Recreation Summer Programming Staff & Seasonal Employees as Listed on Attachment "A". Vote: 4-0. Motion carried.

- b. **Consideration to Approve Resolution No. 2017-49, Approving the Swede Hill Park – Pavilion A & Bathroom – 2017 DCNR-GRTP Application** – Mr. Fagert made a motion, seconded by Mr. Logan to approve Resolution No. 2017-49. Vote: 4-0. Motion carried.

C. DIRECTOR OF PUBLIC WORKS:

1. Discussion Item(s):

a. 2017 Hot Mix Paving Program

After discussion was held regarding the 2017 Hot Mix Paving Program, Mr. Logan made a motion, seconded by Mr. Reese, to Approve List of Roads to Pave in the 2017 Hot Mix Paving Program. Vote: 4-0. Motion carried.

2. Action Item(s):

a. Consideration to Approve the Purchase of Four (4) Rotary Mobile Columns from Don Parker Sales in the Amount of \$44,166.66 (Co-Star Contract #025-134)

1. Four (4) Equipment Lift Stands

2. Includes Installation and Employee Training

Mr. Reese made a motion, seconded by Mr. Fagert to Approve the Purchase of Four (4) Rotary Mobile Columns from Don Parker Sales in the Amount of \$44,166.66. Vote: 4-0. Motion carried.

b. Consideration to Approve Awarding 2017 E-3M Oil (Supply Only). The Following Bids Were Received and Opened on April 18, 2017:

1. Russell Standard	\$60,800.00
2. Midland Asphalt Materials, Inc.	\$61,480.00
3. Suit-Kote Corporation	\$62,640.00

Mr. Fagert made a motion, seconded by Mr. Logan, to Approve Awarding 2017 E-3M Oil (Supply Only) to Russell Standard for the amount of \$60,800.00. Vote: 4-0. Motion carried.

c. Mr. Logan made a motion, seconded by Mr. Reese, to Approve spending up to \$100,000 on two (2) tandem trucks from the Turnpike Auction. Vote: 4-0. Motion carried.

D. ENGINEER:

1. Discussion Item(s): A discussion was held regarding an update on the Greensburg-Hempfield Industrial Park paving project.

2. Action Item(s):

a. Consideration to Approve Pay Estimate #10 in the Amount of \$110,677.78 (Hempfield Township Supervisors Portion) for Fort Allen/Union Cemetery Sanitary/Storm Lining Project – Mr. Logan made a motion, seconded by Mr. Fagert to approve pay estimate #10 in the amount of \$110,677.78 (Hempfield Township Supervisors Portion) for Fort Allen/Union Cemetery Sanitary/Storm Lining Project. Vote: 4-0. Motion carried.

b. Consideration to Approve Pay Estimate #1 (Final) in the Amount of \$59,360.00 (Pending Receipt of 2-Year Maintenance Bond) for Barrier Retrofit and Beam Crack Repairs

(Bridge #323 – Whigham Road and Bridge #900 – Thomas Street) – Mr. Fagert made a motion, seconded by Mr. Reese to approve pay estimate #1 (Final) in the amount of \$59,360.00 (Pending receipt of 2 year Maintenance Bond) for Barrier Retrofit and Beam Crack Repairs (Bridge #323 – Whigham Road and Bridge #900 – Thomas Street). Vote: 4-0. Motion carried.

E. ASSISTANT TOWNSHIP MANAGER/DIRECTOR OF PUBLIC SAFETY:

1. **Discussion Item(s):** None

2. **Action Item(s):**

a. **Consideration to Approve Fire Bureau Purchasing Policy**

Mr. Reese made a motion, seconded by Mr. Logan to Approve the Fire Bureau Purchasing Policy. Vote: 4-0. Motion carried.

b. **Consideration to Approve the Following Standard Operating Policies:**

1. **SOP# 100.10 – Apparatus, Equipment or PPE Addition/Deletion**

Mr. Logan made a motion, seconded by Mr. Reese to Table SOP# 100.10. Vote: 4-0. Motion carried.

2. **SOP# 100.11 – Americans with Disabilities Act**

Mr. Logan made a motion, seconded by Mr. Fagert to Approve SOP# 100.11. Vote: 4-0. Motion carried.

3. **SOP# 200.5 – Backing of Apparatus**

Mr. Reese made a motion, seconded by Mr. Logan to Approve SOP# 200.5. Vote: 4-0. Motion carried.

4. **SOP# 200.7 – Cribbing Identification**

Mr. Logan made a motion, seconded by Mr. Reese to Approve SOP# 200.7 with the addition of the terms “Free of knots and cracks” and “annual inspections”. Vote: 4-0. Motion carried.

5. **SOP# 300.1 – Respiratory Protection and Air Monitoring at Structure Fires**

Mr. Logan made a motion, seconded by Mr. Reese to Table SOP# 300.1. Vote: 4-0. Motion carried.

6. **SOP# 300.2 – Personal Protective Equipment**

Mr. Logan made a motion, seconded by Mr. Reese to Approve SOP# 300.2. Vote: 4-0. Motion carried.

F. FINANCE DIRECTOR:

1. **Discussion Item(s):** - A discussion was held regarding the first quarter results for revenues and expenses.

2. **Action Items(s):** None

G. TOWNSHIP MANAGER:

1. **Discussion Item(s):**

- a. **LED Street Lights** – Installation of LED street lights should be completed in June. A few phone calls have been received from concerned residents regarding the circumference of projected light is not as wide as it was on the old bulbs so the benefit of the light may not be as much as it was before. The circumference of the new LED lights is being calculated so that it may be reassessed.
- b. **Linwood Catch Basins** – Emails have been received from a resident in the Linwood Plan regarding catch basins and other stormwater issues in the area. Catch basins in the areas that are to be paved are the priority at this point. A plan will be put in place to get everything else addressed.

2. **Action Item(s): None**

6. ***TREASURER'S REPORT - None***

7. ***PAYMENT OF BILLS –***

- a. **General Fund - \$823,862.43**
- b. **Light District Account - \$1,051.17**
- c. **2010 Bond Issue Fund - \$6,778.13**
- d. **Liquid Fuel Fund - \$9,383.81**

Mr. Logan made a motion, seconded by Mr. Fagert to approve the Payment of Bills. Vote: 4-0.
Motion carried.

8. ***SCHEDULING OF HEARINGS***

1. **Intermunicipal Liquor License Transfer from Ligonier Borough to Hempfield Township Regarding Goodspeed, LLC** – Mr. Weimer made a motion, seconded by Mr. Logan, to schedule the Intermunicipal Liquor License Transfer from Ligonier Borough to Hempfield Township Regarding Goodspeed, LLC on May 22nd, 2017 at 7:00 p.m. Vote: 4-0. Motion carried.
2. **Zone Change Hearing – Clover Communities Hempfield, LLC, NC – Neighborhood Commercial to CR – Corridor Residential** – Mr. Weimer made a motion, seconded by Mr. Reese to schedule the Zone Change Hearing for Clover Communities Hempfield, LLC for May 22nd, 2017 at 6:30 p.m. Vote: 4-0. Motion carried.

9. ***OLD BUSINESS – None***

10. ***NEW BUSINESS – None***

11. ***PROCLAMATIONS – None***

12. ***SUPERVISORS' COMMENTS***

Mr. Fagert wished a Happy Early Mother's Day.
Mr. Reese had no comments.
Mr. Logan had no comments.
Mr. Weimer thanked everyone for their attendance.

13. ADJOURNMENT

The Public Work Session and the Monthly Meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was adjourned at 8:14 p.m. by Chairman, R. Douglas Weimer.

CHAIRMAN

SECRETARY