

HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING
MARCH 26, 2018
7:00 PM

Supervisors Present: Mr. George Reese Mr. R. Douglas Weimer
 Mr. Rob Ritson Mr. Tom Logan
 Mr. John Silvis

Staff Present: Mr. Jason Winters Mr. Dan Schmitt
 Mr. Doug Cisco Mr. Scott Avolio
 Mrs. Callie Krueger

1. CALL TO ORDER AND PLEDGE TO THE FLAG

The regularly scheduled Monthly Meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:00 p.m. by Chairman, George Reese.

Mr. Reese added an item under “Items for Action to be Taken” as letter “v” a Motion to Advertise for a Public Works Laborer.

2. HEARINGS

a. Luxor Development/Heinnickel Farms Agricultural Security Zone Hearing

Scott Avolio – Thank you Mr. Chairman, we do have a hearing tonight. Luxor Development is here today with a proposal to get admitted into the agricultural security area. I believe somebody from Luxor Development is present. Just come up and state, generally, the proposal, if you will. Is there anybody else here to testify regarding the ag security area? This is a hearing so I’ll swear you in quickly. Raise your right hand. Do you swear to tell the truth, the whole truth, and nothing but the truth, so help you God?

Alquin Heinnickel – I do.

Mr. Avolio – Thank you. Can you state just generally to the board, the location of your property, the size, and your proposal?

Mr. Heinnickel – Okay. There’s two proposals for Luxor Development I think the areas are, one is about 80 some acres and the other one is 39 acres and they’re adjoining. And they also adjoin Heinnickel Farms which is almost 600. So these are all adjoining ag security areas. And the other one is another property that we thought was in ag security, if I have a copy of the tax maps here you can look, the tax map shows it’s in ag security but when we had a title search done, it was never recorded. So that’s why, rather than going through why it wasn’t done and all this, we submitted again, an application just to add it in the ag security area. It’s all [...] farmland there’s one discrepancy about a trailer court and the trailer court is not part of these parcels. The trailer court is a parcel all on it’s own, I don’t have that, do we have the tax map number of the trailer park?

Mr. Avolio – Mr. Heinnickel, I can address that with the board, because I did receive a letter from your counsel.

Mr. Heinnickel – thank you, thank you. That’s about it, and that’s what we are asking for. We are full-time farmers and it is all productive farmland. Okay?

Mr. Avolio – Does the board have any questions?

Mr. Heinnickel – Do you have any questions? Mr. Logan is familiar with the farm, he knows where it is.

Mr. Reese – okay, thank you.

Mr. Avolio – I would submit for the record for the Board of Supervisors that on March 20th, we did receive a letter from Luxor Development requesting that tax map 50-11-00-0-032 be removed from consideration, so they're dealing with two parcels and notice for those tax map numbers 50-11-00-0-075 and 50-11-00-0-112. They do meet the requirements. The advertisement posting referral to all the necessary boards have been completed in this. Anybody here to testify in opposition to the agricultural security proposal? With that I suggest we close the hearing.

3. CITIZENS COMMENTS (As Per Resolution #2012-24)

Alfred Ciarimboli – 121 Possum Hollow Rd. Mr. Ciarimboli stated that a large pile of salt was spilled on the road and rain washed it into his pasture and would like grass seed money to regrow the ruined grass. He also stated a concern regarding the condition of Rocky Mountain Road and addressed the board regarding some signs he would like placed along Rocky Mountain Road.

Ken Nelson – 209 Milliron Church Rd. Mr. Nelson is concerned with a water issue that is now apparent on Milliron Church Road that was not there several years ago due to water being redirected from a spring from a nearby property owner.

P.J. Zalewski – 8542 Rt. 819. Mrs. Zalewski brought to the attention of the Board of Supervisors a trapping issue on the walking track near WCCC. While she was walking her dog along the trail, he stepped into a trap that was baited and hidden. Mr. Cisco noted that he will speak with Malcom at Westmoreland County to notify him of that situation.

4. EXECUTIVE SESSIONS

- a. Monday, March 12, 2018** – held for legal reasons
- b. Wednesday, March 21, 2018** – held for legal reasons

5. APPROVAL OF MINUTES –

- a. Supervisors Monthly Meeting – February 26, 2018**

Mr. Ritson made a motion, seconded by Mr. Silvis, to approve the February 26, 2018 monthly meeting minutes. Vote: 5-0. Motion carried.

6. STAFF REPORTS -- (Written reports distributed prior to meeting)

Jason Winters – Interim Township Manager, Director of Parks and Recreation – Update on E. Hillis St. Bridge, report received from Youngwood and distributed to Board of Supervisors. The updated Township website should be launched in the next couple of weeks. Headlining Hempfield for summer will be out in mid-April. The Easter Egg Hunt at Hempfield Park was very successful. Hempfield Park and the Athletic Complex will start their summer hours on April 1. SAFER Grant is moving forward with working with the Community College and working with other departments for physicals and gear programs.

Doug Cisco – Director of Public Works – Addressed Mr. Ciarimboli's concern by letting him know that the salt was cleaned up and once the weather breaks they will address the grass seed issue. He also mentioned that they will clean up the salt a little better and will investigate Rocky Mountain Road stabilization. Addressed Mr. Nelson regarding the water issue on Milliron Church Road and said that the issue will be investigated further with the staff to see what can be done. Catchbasin repairs are underway in Renaissance. Berm and road stabilization work is also being done throughout the township. The Superpave Asphalt Supply Only Bid will be open on April 18 and the roads for the 2018 Hot Mix Program will be ready for next month.

Dan Schmitt – Township Engineer – Bathroom construction is still ongoing at Hempfield Park and the Municipal Building for ADA Compliance. The Holly/Redgrave Culvert Replacement Project is on the agenda tonight and there is a letter prepared to send out for the property owners if the project occurs. Road measuring is underway for the 2018 Paving Program. A grant application is in process for submission.

Finance – Mr. Logan highlighted the report from Melanie Phillips, Finance Director. Township auditors have begun 2017 audit work. A Pension audit was conducted and there were a few minor findings. The 2018 year to date revenue is 23% of budget and the expenses are at 12.5% of budget.

Scott Avolio – Township Solicitor – There are litigation matters to discuss in executive session.

7. TREASURER'S REPORT - NONE

8. PAYMENT OF BILLS –

- a. General Fund--\$476,261.32**
- b. Light District Account--\$5,064.82**
- c. Fire Escrow Account--\$13,900.00**
- d. Capital Projects Fund--\$9,467.78**
- e. 2010 Bond Issue Fund--\$550.00**

Mr. Logan made a motion, seconded by Mr. Silvis, to approve the payment of bills. Vote: 5-0.
Motion carried.

9. SCHEDULING OF HEARINGS –

- a. Consideration of a Motion to Authorize the Township Solicitor to Advertise for a Hearing to Vacate a Portion of Heights Lane Alley for Tuesday, May 29, 2018** – Mr. Logan made a motion, seconded by Mr. Ritson, to authorize the Township Solicitor to advertise for a hearing to vacate a portion of Heights Lane Alley for Tuesday, May 29, 2018. Vote: 5-0. Motion carried.
- b. Consideration of a Motion to Authorize the Township Solicitor to Advertise for a Re-zoning Hearing for GetGo Portfolio LP for Tuesday, May 29, 2018** – Mr. Ritson made a motion, seconded by Mr. Logan to authorize the Township Solicitor to advertise for a re-zoning hearing for GetGo Portfolio LP for Tuesday, May 29, 2018. Vote: 5-0. Motion carried.

10. DECISIONS FROM HEARINGS –

- a. Consideration to Approve Luxor Development – Heinnickle Farms (Tax Map No. 50-11-00-0-075 & 50-11-00-0-112) in the Agricultural Security Zone** – Mr. Logan made a motion, seconded by Mr. Weimer, to approve Luxor Development – Heinnickle Farms (Tax Map No. 50-11-00-0-075 & 50-11-00-0-112) in the Agricultural Security Zone. Vote: 5-0. Motion carried.

11. SUBDIVISION PLANS –

- a. Consideration to Approve Resolution No. 2018-50; Granting Final Conditional Approve to Subdivision Known as William J. Selepchak Plan of Subdivision – Plan No. 20180056 – Purpose: To subdivide the property (9.1940 acres) into Lot A & Lot B. Lot A will contain the two-story dwelling and Lot B will be added to the William J & Shirley Selepchak property Tax Map #50-36-00-0-090 a part thereof by merger and consolidation – Planning Commission Approved 5-0** – Mr. Logan made a motion, seconded by Mr. Ritson, to approve Resolution No. 2018-50. Vote: 5-0. Motion carried.

- b. Consideration to Approve Resolution No. 2018-51; Granting Final Conditional Approval to Subdivision Known as Smith Johnson Ackerman Road Consolidation Plan No. 1 – Plan No. 20180032 – Purpose: To consolidate six (6) tracts of land into one (1) tract of land zoned Regional Commercial – Planning Commission Approved 5-0 – Mr. Logan made a motion, seconded by Mr. Ritson, to approve Resolution No. 2018-51. Vote: 5-0. Motion carried.**

12. SITE PLANS – None

13. ITEMS FOR ACTION TO BE TAKEN

- a. Consideration to Approve Resolution No. 2018-52; Authorizing the Application of the 2018 DCNR C2P2 Grant for Pavilion F and Large Playground at Hempfield Park – Mr. Weimer made a motion, seconded by Mr. Logan to approve Resolution No. 2018-52. Vote: 5-0. Motion carried.**
- b. Consideration to Approve Resolution No. 2018-53; Adopting the Emergency Operation Plan (EOP) for the Township of Hempfield Updated March 2018 – Mr. Logan made a motion, seconded by Mr. Reese to approve Resolution No. 2018-53. Vote: 5-0. Motion carried.**
- c. Consideration to Approve Resolution No. 2018-54; Authorizing the Application of the 2018 PennDOT Multi-Modal Grant for Township Signage Program – Mr. Weimer made a motion, seconded by Mr. Logan to approve Resolution No. 2018-54. Vote: 5-0. Motion carried.**
- d. Consideration to Approve Resolution No. 2018-55; Authorizing the Execution of the Application for a PennDOT Highway Occupancy Permit for Greensburg Hospitality Association, LLC – Mr. Ritson made a motion, seconded by Mr. Weimer, to approve Resolution No. 2018-55. Vote: 5-0. Motion carried.**
- e. Consideration to Approve Resolution No. 2018-56; Authorizing the Execution of an Authorization for Agent to Apply for a PennDOT Highway Occupancy Permit for Sheetz, Route 30 – Slate Run Road – Mr. Reese made a motion, seconded by Mr. Weimer, to approve Resolution No. 2018-56. Vote: 5-0. Motion carried.**
- f. Consideration to Authorize Township Solicitor to Prepare and Advertise an Ordinance Relative to the Establishment and Maintenance of Township Employees Pension, Annuity, Insurance, and Benefit Fund or Funds, to Amend Certain Provision of the Pension Plan or Program Applicable to the Employees of Said Township – Mr. Logan made a motion, seconded by Mr. Ritson to authorize the Township Solicitor to prepare and advertise an ordinance relative to the establishment and maintenance of Township Employees Pension, Annuity, Insurance, and Benefit Fund or Funds, to Amend Certain Provisions of the Pension Plan or Program Applicable to the Employees of Said Township. Vote: 5-0. Motion carried.**
- g. Consideration to Approve Pay Estimate #14 in the Amount of \$24,653.44 for Fort Allen/Union Cemetery Sanitary/Storm Lining Project – Mr. Logan made a motion, seconded by Mr. Weimer, to approve Pay Estimate #14 in the amount of \$24,653.44 for Fort Allen/Union Cemetery Sanitary/Storm Lining Project. Vote: 5-0. Motion carried.**
- h. Consideration to Approve Pay Estimate #1 in the Amount of \$11,223.00 for Bathroom Renovations (ADA Compliance) – Contract 7/2017 – Mr. Logan made a motion, seconded by Mr.**

Ritson to approve Pay Estimate #1 in the amount of \$11,223.00 for Bathroom Renovations (ADA Compliance) – Contract 7/2017. Vote: 5-0. Motion carried.

- i. Consideration to Approve Pay Estimate #3 in the Amount of \$11,978.93 for Bathroom Renovations (ADA Compliance) – Contract 7/2017** – Mr. Logan made a motion, seconded by Mr. Weimer, to approve Pay Estimate #3 in the amount of \$11,978.93 for Bathroom Renovations (ADA Compliance) – Contract 7/2017. Vote: 5-0. Motion carried.
- j. Consideration of a Motion to Accept Proposal of Heinnickle Farms to be Included in the Agricultural Security Area for Tax Map #50-11-00-0-123 and Direct that the Appropriate Public Notice be Published as Required by the Agricultural Security Area Law** – Mr. Logan made a motion, seconded by Mr. Ritson to accept the proposal of Heinnickle Farms to be included in the Agricultural Security Area for Tax Map #50-11-00-0-123 and direct that the appropriate public notice be published as required by the Agricultural Security Area Law. Vote: 5-0. Motion carried.
- k. Consideration of a Motion to Authorize Township Solicitor to Prepare Agreement Between Youngwood Borough and Hempfield Township for Two and Half Percent (2.5%) Match for the East Hillis Street Bridge Replacement Project** – Mr. Ritson made a motion, seconded by Mr. Logan, to authorize the Township Solicitor to prepare and agreement between Youngwood Borough and Hempfield Township for two and a half percent match for the East Hillis Street Bridge Replacement Project. Vote: 5-0. Motion carried.
- l. Consideration of a Motion to Enter into an Agreement for Website Design with Sun Lab Media Upon Review from Township Solicitor** – Mr. Ritson made a motion, seconded by Mr. Logan to enter into an agreement for website design with Sun Lab Media upon review from the Township Solicitor. Vote: 5-0. Motion carried.
- m. Consideration of a Motion to Approve an Agreement for Township IT Services Upon Review from Township Solicitor with Network Corp X for Length of 12 Months Beginning May 1, 2018** Mr. Logan made a motion, seconded by Mr. Weimer, to approve an agreement for Township IT Services upon review from the Township Solicitor with Network Corp X for a length of 12 months beginning May 1, 2018. Vote: 4-1. Motion carried.
- n. Consideration of a Motion to Authorize the Safer Grant Coordinator to Seek Request for Proposals for Life Insurance** – Mr. Logan made a motion, seconded by Mr. Ritson, to authorize the Safer Grant Coordinator to seek request for proposals for life insurance. Vote: 5-0. Motion carried.
- o. Consideration of a Motion to Approve the 2018 Fire Police Event Schedule** – Mr. Logan made a motion, seconded by Mr. Reese to approve the 2018 Fire Police Event Schedule. Vote: 5-0. Motion carried.
- p. Consideration of a Motion to Appoint Ricky Manley to the Hempfield Bureau of Fire as the Training Officer** – Mr. Logan made a motion to appoint Ricky Manley to the Hempfield Bureau of Fire in the Training Officer Category, seconded by Mr. Weimer. Vote: 5-0. Motion carried.
- q. Consideration of a Motion to Approve the 2018 Hempfield Bureau of Fire Training Schedule** – Mr. Weimer made a motion, seconded by Mr. Ritson to approve the 2018 Hempfield Bureau of Fire Training Schedule. Vote: 5-0. Motion carried.

r. Consideration to Approve Awarding the Bid for the Holly/Redgrave Culvert Replacement – Contract 1/2018. The Following Bids Were Received and Opened on March 14, 2018

- 1. Ligonier Construction - \$478,000.00**
- 2. J. F. Shea Construction - \$535,000.00**
- 3. Gary Metzinger Cement Contractors - \$543,861.00**
- 4. Custom Contracting - \$682,333.00**

Mr. Logan made a motion to award the bid for Contract 1/2018 to Ligonier Construction for \$478,000.00, seconded by Mr. Weimer. Vote: 5-0. Motion carried.

s. Consideration of a Motion to Approve the Sale of a 2007 Ford Explorer (SUV #92) through Municibid Sale to Richard Strushensky in the Amount of \$2,000 – Mr. Logan made a motion, seconded by Mr. Reese to approve the sale of a 2007 Ford Explorer through Municibid to Richard Strushensky in the amount of \$2,000. Vote: 5-0. Motion carried.

t. Consideration of a Motion to Approve the 2018 Parks & Recreation Summer Programming Staff and Summer Seasonal Part-Time Employees as Listed on Attachment “A” – Mr. Logan made a motion, seconded by Mr. Ritson, to approve the 2018 Parks and Recreation Summer Programming Staff and Summer Seasonal Part-Time Employees listed on Attachment “A”. Vote: 5-0. Motion carried.

u. Consideration to Approve the Following Emergency Service Applications as Members of the Hempfield Township Bureau of Fire, to be Effective Upon the Township Receiving a Physical Report from the Township Physician Stating that the Individual is Capable of Performing Activities Related to the Appointed Position and Successful Criminal History and Act 153 Clearance Requirements

- | | | |
|------------------------------|---------------------------|-------------------------|
| 1. Christopher Delisi | Senior Firefighter | Carbon VFD |
| 2. Sean Gordon | Senior Firefighter | Midway/St. Clair |
| 3. Joshua Kimmel | Senior Firefighter | Midway/St. Clair |

Mr. Ritson made a motion, seconded by Mr. Logan to approve the above listed Emergency Services Applicants as members of the Hempfield Township Bureau of Fire, effective upon the township receiving a physical report from the township physician stating that the individual is capable of performing activities related to the appointed position and successful criminal history and Act 153 Clearance requirements. Vote: 5-0. Motion carried.

v. Consideration of a Motion to Authorize the Township Manager to Advertise for a Public Works Laborer – Mr. Logan made a motion, seconded by Mr. Reese to authorize the township Manager to advertise for a Public Works laborer. Vote: 5-0. Motion carried.

14. OLD BUSINESS

a. Consideration to Approve Resolution No. 2018-21; Which Appoints a Member to the Hempfield Township Planning Commission – Mr. Ritson made a motion to reappoint Mr. William Benton to the Hempfield Township Planning Commission, seconded by Mr. Logan. Vote: 5-0. Motion carried. Mr. Weimer stated that a letter of interest was received from a different resident if there happens to be another vacancy on the board.

b. Mr. Weimer spoke about the water line expansion discussion from last month. He was able to locate the ordinance within the Code Book with the entire procedure for residents requesting water line extensions.

- c. Mr. Weimer asked Mr. Reese and Mr. Ritson about their meeting with the school board. Mr. Reese and Mr. Ritson said that the meeting was good and a discussion was held regarding safety in the schools and the procedures for safer schools. Mr. Reese reiterated that the resources of the township are available to the school. There was also a discussion regarding the property located next to them and it was brought to Mr. Ritson's attention that the school board has to do a three year master plan. Mr. Logan asked for a typed synopsis of the meeting.

15. NEW BUSINESS - NONE

16. PROCLAMATIONS - NONE

17. SUPERVISORS' COMMENTS

John Silvis – Mr. Silvis noted that Greensburg Park and Pool closed and would like to see if there is interest in sharing facilities with Youngwood Park and Pool. Mr. Winters stated that anyone can buy a membership regardless of where they reside.

Tom Logan – Mr. Logan thanked Jason Winters and the rest of the staff for “keeping the ship running.”

Rob Ritson – Mr. Ritson discussed the possibility and interest of the ATV Training with the fire departments and would like to come back in April with a proposal. He also noted that Headlining Hempfield should be redone to be a more informative newspaper-like tool.

Doug Weimer – Mr. Weimer stated that he hoped that the board could continue to bring forward to work sessions and break into committees when necessary and talk about those things to make him feel more comfortable about the way things were done as of late.

George Reese – Mr. Reese commented on the “meet and greet” with the school board. He mentioned that communication is more important now than ever with that board. Mr. Reese stated that we are all one township, two separate boards representing the same people.

18. ADJOURNMENT

The Regularly Scheduled Monthly Meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was adjourned at 8:08 p.m. by Chairman George Reese.

CHAIRMAN

SECRETARY