

HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING
August 27, 2018
7:00 PM

Supervisors Present: Mr. George Reese Mr. Tom Logan
Mr. Rob Ritson Mr. John Silvis
Mr. Doug Weimer

Staff Present: Mr. Scott Avolio Mr. Dan Schmitt
Mr. Jason Winters Mr. Tony Kovacic
Mr. Jamie Shaw Mrs. Melanie Phillips
Mr. Doug Cisco Ms. Anna Riddle
Mr. Patrick Karnash

1. CALL TO ORDER AND PLEDGE TO THE FLAG:

The regular monthly meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:00 p.m. by Chairman George Reese.

**** At this time, Mr. Weimer mentioned item (p) was to be added to the agenda, under “Items for Action to Be Taken”; “Consider to enter into negotiations with Aaron Siko to be hired as Recreation Director”.**

2. HEARINGS: None.

3. CITIZENS COMMENTS (As Per Resolution #2012-24):

- a) **Denise Price** of 133 Czarnowski Road addressed the Board regarding road re-paving that occurred on her street a few weeks ago. She stated she called the Township office and spoke to Mr. Logan about rain water run-off that was running from the street into her driveway and into her garage as a result of this paving work. She added that Mr. Cisco and additional staff visited her property to observe the issue and she was told that the road would be re-milled, and the slope of street adjusted to alleviate the water run-off to her driveway. She added she was told that sandbags would be placed at the end of her driveway to protect her property from heavy rains until this work is complete. She thanked the staff for their help with the issue. Mr. Logan added that this road was not a Township paving project, but that the road was re-paved by a contractor hired by Sunoco Pipeline to repair damages from the installation of a Mariner II pipeline. Mr. Schmitt added that the Sunoco insurance certificate is on file should she incur any future damages.
- b) **Phyllis Levino** of 4020 West Lake Drive addressed the Board regarding her concerns with a driveway that was recently put in near her home.
- c) **Alfred Crimboli** of 121 Possum Hollow Road addressed the Board regarding a large road construction sign posted along the road near his barn that he feels is in the way. He would like the sign removed by the contractor and would like assistance from the Township, as he has not been

able to get it taken down after several attempts to contact various agencies. He also addressed concerns about mustard gas, Agricultural Security areas, and a Township police force.

- d) **Keith Hensler** of 23 Renaissance Drive addressed the Board regarding several projects he has been doing at his home. He stated he has been compliant with permits and regulations within the Township code in regards to these projects.

4. EXECUTIVE SESSIONS: Mr. Reese stated that executive sessions were held on the following dates:

- a) July 23, 2018 for personnel and legal matters
- b) August 13, 2018 for personnel matters
- c) August 22, 2018 for personnel and legal matters
- d) August 27, 2018 for personnel matters

5. APPROVAL OF MINUTES:

- a) **Consideration to approve the minutes form the July 23, 2018 Hempfield Township Board of Supervisors monthly meeting** – Mr. Ritson made a motion, seconded by Mr. Silvis, to approve the meeting minutes as presented. Vote: 5 – 0. Motion carried.

6. STAFF REPORTS:

- a) **Jason Winters, Township Manager** – Mr. Winters gave an update on the water issue coming from West Point Elementary School. He stated a letter was sent to the school district stating there were residents from Arthur Drive who came to the Board meeting with concerns. After communication with the school district, he has learned that they will be setting up a meeting with the residents of Arthur Drive to discuss their concerns. He added that he requested from the school district to be included in correspondence sent to these residents as well. Mr. Winters also gave an update on the Amphitheater construction at the Park stating that concrete was poured on half of the stage and the other half would be completed tomorrow.

Mr. Ritson asked for an update regarding an inquiry to the County on splitting the North Hempfield Alwine voting precinct. Mr. Winters responded that we had not yet received a response, but the letter was sent out to the County. Mr. Ritson also mentioned concerns over a phone call he received from Representative Eric Nelson in regards to assessment appeals the school district has been filing via a law firm in Pittsburgh on newer homes in the Township. He is concerned about the impact this will have on development in the Township. He would like to obtain some documentation from the school district or set up a meeting to find out additional information about what the school district is doing and look into the possible impact of this process. Mr. Avolio and Mr. Winters stated they would follow up with the school district for more information.

- b) **Jamie Shaw, Director of Code and Safety** – Mr. Shaw had nothing additional to add.
- c) **Doug Cisco, Director of Public Works** – Mr. Cisco addressed Mr. Crimboli's concerns regarding the construction sign. He stated he would contact the contractor about having it removed. He also addressed the tree encroaching the road on Elm Drive in Maplewood. A letter was sent out to the property owner and Mr. Cisco notified them that the tree will be cut back to the right-of-way by the Township if they do not have the tree trimmed, and the stump and wood left on the property for the home owner. Mr. Cisco also stated that the tar and chip projects will be scheduled the end of the second week of September. In addition, salt prices came in and they are up \$3.14/ton and delivery will start at the end of September. Finally, Mr. Logan mentioned that he had a resident that would be willing to give the Township an easement on Centerville Road if in the future it was decided that we were to move forward with a storm water project in that area.

- d) **Tony Kovacic, Director of Fire and EMS** – Mr. Kovacic had nothing additional to add.
- e) **Mr. Scott Avolio, Solicitor** – Mr. Avolio had nothing additional to add.
- f) **Mr. Patrick Karnash, Planning Coordinator** – Mr. Ritson addressed Mr. Karnash regarding the site plan for Best Choice Trailers. He is concerned about a fence permit that the Township approved previously, which now has a gate along Arona Road and there is currently no Highway Occupancy Permit approval for this plan. Mr. Avolio asked if there was an application made for the Highway Occupancy Permit and Mr. Karnash responded there was. Mr. Logan asked if there was a site plan submitted and ready for Planning Commission review and Mr. Karnash replied there was. Mr. Karnash added his only additional comment was that Pat Avolio and representatives from the GetGo project were in attendance of the meeting to address and questions or concerns regarding the project.
- g) **Mr. Dan Schmitt, Engineer** – Mr. Schmitt gave an update on the Hot Mix Paving. He stated work was completed and the contractor would be starting on punch-list items and addressing complaints/issues. Mr. Ritson inquired about the Tresco punch-list items from previous year paving issues, which Mr. Schmitt said were still outstanding. He added that Tresco has completed some of the areas, but they have other areas to complete. Mr. Logan asked about the status of their maintenance bond. Mr. Schmitt stated that a letter was sent to the bond company and that he will notify them as soon as all work has been completed and a comprehensive review is complete. Mr. Logan and Mr. Ritson suggested we give Tresco a time frame to complete all of the areas.

7. TREASURER’S REPORT: Mr. Logan stated he had nothing additional to add from the Works Session.

8. PAYMENT OF BILLS: Mr. Logan made a motion, seconded by Mr. Weimer, to approve the following payment of bills (items a through f) as presented. Vote: 5 - 0. Motion carried. Mr. Logan made a motion, seconded by Mr. Weimer, to approve the payment of bills (item g, Carbon VFD) as presented. Vote: 4 – 0 – 1 abstain (Reese). Motion carried.

- a) **General Fund--\$284,801.97**
- b) **Fire Escrow -- \$11,278.31**
- c) **Liquid Fuel -- \$37,014.12**
- d) **Capital Reserve Fund -- \$95,576.00**
- e) **Light District Account -- \$5,051.24**
- f) **Recreation Account -- \$5,214.26**
- g) **Carbon VFD -- \$5,077.50**

9. SCHEDULING OF HEARINGS: None.

10. DECISIONS FOR HEARINGS:

- a) **Consideration to Approve Ordinance No. 2018-03; Vacating Heights Lane in the Township of Hempfield** – After a lengthy discussion regarding this item, it was decided that contingencies would be added to item (c) on the agenda under Site Plans. Mr. Weimer made a motion, seconded by Mr. Logan, to approve the ordinance. Vote: 5 – 0. Motion carried.

11. SUBDIVISION PLANS:

- a) **Consideration to Approve Resolution No. 2018-97; Granting Final Approval for the Sullivan & Miller Subdivision – Plan No. 20180399** – Mr. Ritson made a motion, seconded by Mr. Weimer, to approve the resolution. Vote: 5 – 0. Motion carried.
- b) **Consideration to Approve Resolution No. 2018-98; Granting Final Conditional Approval for the Phillip D Fox Subdivision – Plan No. 20180400** – Mr. Logan made a motion, seconded by Mr. Ritson, to approve the resolution. Vote: 5 – 0. Motion carried
- c) **Consideration to Approve Resolution No. 2018-99; Granting Final Conditional Approval for the Highlands Plan #3 Subdivision – Plan No. 20180402** – Mr. Logan made a motion, seconded by Mr. Weimer, to approve the resolution. Vote: 5 – 0. Motion carried.
- d) **Consideration to Approve Resolution No. 2018-100; Granting Final Conditional Approval for the Wittman Subdivision – Plan No. 20180403** – Mr. Logan made a motion, seconded by Mr. Ritson, to approve the resolution. Vote: 5 – 0. Motion carried.
- e) **Consideration to Approve Resolution No. 2018-101; Granting Final Conditional Approval for the Jennifer Woods – Ethel F. Truzzie Subdivision – Plan No. 20180408** – Mr. Logan made a motion, seconded by Mr. Weimer, to approve the resolution. Vote: 5 – 0. Motion carried.
- f) **Consideration to Approve Resolution No. 2018-102; Granting Final Conditional Approval for the CBL/Westmoreland, LP Subdivision – Plan No. 20180154** – Mr. Weimer made a motion, seconded by Mr. Logan, to approve the resolution. Vote: 5 – 0. Motion carried.
- g) **Consideration to Approve Resolution No. 2018-103; Granting Final Conditional Approval for the Estate of Louise R. Karle Subdivision – Plan No. 20180313** – Mr. Weimer made a motion, seconded by Mr. Ritson, to approve the resolution. Vote: 5 – 0. Motion carried.

12. SITE PLANS:

- a) **Consideration to Approve Resolution No. 2018-104; Granting Final Conditional Approval for the Dura-Metal Products Corp Site Plan – Plan No. 20180310** – Mr. Logan made a motion, seconded by Mr. Ritson, to approve the resolution. Vote: 5 – 0. Motion carried.
- b) **Consideration to Approve Resolution No. 2018-105; Granting Final Conditional Approval for the Zilka & Company, LLC Site Plan – Plan No. 20180311** – Mr. Ritson made a motion, seconded by Mr. Weimer, to approve the resolution. Vote: 5 – 0. Motion carried.
- c) **Consideration to Approve Resolution No. 2018-106; Granting Final Conditional Approval for the GetGo #3094 Hempfield Site Plan – Plan No. 20180314** – Mr. Logan made a motion, seconded by Mr. Ritson, to approve the resolution contingent upon a 3-Phase Construction Plan for vacated Heights Lane to provide residents access on a 24/7 basis and to perform winter maintenance as required. Vote: 5 – 0. Motion carried.

13. ITEMS FOR ACTION TO BE TAKEN:

- a) **Consideration to Approve Resolution No. 2018-107; Approving the Planning Module for Greensburg Hospitality Associates (Millcraft Hotel)** – Mr. Weimer made a motion, seconded by Mr. Ritson, to approve the resolution. Vote: 5 – 0. Motion carried.
- b) **Consideration to Approve Resolution No. 2018-108; Approving the Planning Module for Cammerata Group LLC (Sedona Restaurant)** – Mr. Ritson made a motion, seconded by Mr. Weimer, to approve the resolution. Vote: 5 – 0. Motion carried.
- c) **Consideration to Approve Resolution No. 2018-109; Releasing the Maintenance Bond and Advanced Engineering Inspection Fees for the Ravenwood Plan of Lots (Plan No. 20090034 and 20100012)** – Mr. Logan made a motion, seconded by Mr. Weimer, to approve the resolution. Vote: 5 – 0. Motion carried.
- d) **Consideration to Approve Resolution No. 2018-110; Establishing the Minimum Municipal Obligation for the Hempfield Township Employee Defined Benefit Pension Plan for the Year 2018 Pursuant to Act 205 of 1984** – Mr. Logan made a motion, seconded by Mr. Ritson, to approve the resolution. Vote: 5 – 0. Motion carried.
- e) **Consideration to Authorize the Settlement of Tax Assessment Appeal Case #9999 of 2007- Tax Map 50-22-00-0-206-69-203** – Mr. Logan made a motion, seconded by Mr. Weimer, to authorize the settlement. Vote: 5 – 0. Motion carried.
- f) **Consideration to Authorize the Solicitor to Prepare and Advertise an Amendment to Township Ordinance 2012-02 and 2015-06 in Order to Adopt the Updated and Revised 2015 Version of the International Property Maintenance Code and International Fire Code** – Mr. Logan made a motion, seconded by Mr. Weimer, to authorize the advertisement of the amendment. Vote: 5 – 0. Motion carried.
- g) **Consideration to Approve Pay Estimate #3 in the Amount of \$54,686.37 for the Hempfield Park Amphitheater Construction** – Mr. Logan made a motion, seconded by Mr. Ritson, to approve the pay estimate. Vote: 5 – 0. Motion carried.
- h) **Consideration to Approve the Following Emergency Service Applications as Members of the Hempfield Township Bureau of Fire, to be Effective Upon the Township Receiving a Physical Report from the Township Physician Stating that the Individual is Capable of Performing Activities Related to the Appointed Position and Successful Criminal History and Act 153 Clearance Requirements** – Mr. Ritson made a motion, seconded by Mr. Weimer, to approve the new members. Vote: 5 – 0. Motion carried.

1. Grant Bauer	Sr. Firefighter	Bovard VFD to N Hempfield VFD
2. Kylie Dunnivan	Jr. Firefighter	Adamsburg VFD
3. Brian Gladora	Sr. Firefighter	West Point VFD
4. Michael Hafer	Sr. Firefighter	High Park VFD to Adamsburg VFD
5. Kory Kashin	Sr. Firefighter	Carbon VFD to Fort Allen VFD
6. Christian Kuchar	Sr. Firefighter	Adamsburg VFD to High Park VFD
7. Charles Mayer	Sr. Firefighter	Adamsburg VFD
8. Jacob Mumper	Jr. Firefighter	Grapeville VFD
9. Sonya Mumper	Jr. Firefighter	Grapeville VFD

10. Juliane Tomasic

Jr. Firefighter

Midway/St. Clair VFD

- i) **Consideration to Approve Pay Estimate #2 in the Amount of \$1,670,629.91 for 2018 Hot Mix Paving Program** – Mr. Logan made a motion, seconded by Mr. Reese, to approve the pay estimate. Vote: 5 – 0. Motion carried. Mr. Logan asked Mr. Schmitt if there would be another payment and then a discussion about retainage, and Mr. Schmitt replied yes.
- j) **Consideration of a Motion to approve the 2018 Parks & Recreation Fall Programming Staff and Seasonal Part-Time Employees Listed on Attachment “A”** – Mr. Weimer made a motion, seconded by Mr. Logan, to approve the fall programming staff and part-time employees. Vote: 5 – 0. Motion carried.
- k) **Consideration to Approve Bureau of Fire SOP #100.12 Junior Firefighter Standard Operating Guidelines** – Mr. Logan made a motion, seconded by Mr. Weimer, to approve the standard operating guidelines. Vote: 5 – 0. Motion carried.
- l) **Consideration to Approve the Updating of the Township Financial Policy Regarding Procurement** – Mr. Logan made a motion, seconded by Mr. Ritson, to update the financial procurement policy. Vote: 5 – 0. Motion carried.
- m) **Consideration to Authorize the Solicitor to Advertise and Prepare Contextual Changes to Zoning Ordinance** – Mr. Ritson made a motion, seconded by Mr. Logan, to approve the authorization to advertise. Vote: 5 – 0. Motion carried.
- n) **Consideration to Authorize the Scheduling of Park Fund Trustee Meeting Following the Regular Scheduling Supervisors Meeting on Monday, October 22, 2018** – Mr. Ritson made a motion, seconded by Mr. Logan to authorize the scheduling of the trustee meeting. Vote: 5 – 0. Motion carried.
- o) **Consideration to Approve the Following Department of Public Works Class Changes Set Forth by the Collective Bargaining Agreement** – Mr. Ritson made a motion, seconded by Mr. Weimer, to approve the class changes of the Public Works employees as presented. Vote: 5 – 0. Motion carried.
 - 1. Jeff Skiavo A Operator to Crew Leader \$29.5504/hr.
 - 2. Gerald DeFloria B Operator to A Operator \$27.0499/hr.
 - 3. Jonathan Shrum B Operator to A Operator \$27.0499/hr.
 - 4. Roger Altman C Operator II.1 to B Operator II.1 \$22.9150/hr.
- p) **Consideration to Enter into Negotiations with Aaron Siko for Recreation Director of Hempfield Township** – Mr. Logan made a motion, seconded by Mr. Weimer, to enter into negotiations with Mr. Siko for Recreation Director. Vote: 5 – 0. Motion carried.

14. **OLD BUSINESS:** None.

15. **NEW BUSINESS:** None.

16. PROCLAMATIONS: The Grapeville Volunteer Fire Department was presented with a proclamation from the Hempfield Township Supervisors, the Hempfield Township Bureau of Fire, and the citizens of Hempfield Township in commemoration of their 100th Anniversary Celebration.

17. SUPERVISORS' COMMENTS: Mr. Weimer complimented the Grapeville Fire Department and its members for their service to the community. He also complimented Mr. Tony Kovacic on his speech at the anniversary celebration. Mr. Weimer added that the amphitheater progress and other renovations and expansions at the Hempfield Park are magnificent and are a great value to our community. Mr. Silvis mentioned the Grapeville VFD celebration and congratulated the department on their anniversary.

18. ADJOURNMENT: The regular meeting of the Hempfield Township Board of Supervisors was adjourned at 8:01 p.m. by Chairman George Reese.

CHAIRMAN

SECRETARY

Parks & Recreation Hire Requests

August 2018

Contracted Services - Summer Programs			
Last Name	First Name	Position	Pay Rate
Cooper	Tim	Karate Kids	70%
DePalma	Dan	Fedarazione Bocce Giovinezza	80%
Rocco	Tracy	Sign with Tracy	70%
Sobel	Jackie	Zumba	70%
Steiger	Penne	Yoga	80%
Schmutz	Mia	Instrument Exploration	70%
Willcock	Debi	Body Blast Aerobics	70%
Watson	Sheron	Volleyball Camp	70%
Wright	Leyna	Tiny Tap & Ballet Camp	70%
Yaniszkeski	Marisa	Pre-School Karate	80%
Legend Athletics		Cheernastics	70%
Hempfield Aqua Swim		Learn to Swim Lessons	80%
Jump Start Sports		Little Hoop Stars, Hempfield Hummingbirds Soccer, Flag Football, Hempfield Lacross	70%
Voice Coaches, Inc.		Getting Paid to Talk	70%