

Ms. Werner recommended that the Bureau of Fire request clarification from the Township on exactly what the requirements are for a fire department's expenses to be one hundred percent reimbursed. Furthermore, the question was raised whether or not a fire department's emergency vehicle can be sold for profit when it contains possible equipment that was paid for by the Township. In addition, it was also discussed that previous SOP's or SOG's addressed such concerns. However, the Bureau does not know the status of those policies. These issues will be passed onto Jason Winters for follow-up.

Ms. Werner made a motion, seconded by Mr. Thoma, to approve the financial report. Vote: 4-Yes. Motion carried.

5. TRAINING:

- a. **Consideration for Approval of Additional Training to the 2018 Bureau of Fire Training Schedule to be Forwarded to the Hempfield Township Board of Supervisors for Final Approval** – Mr. Manly advised the following classes scheduled:

Class Title	Scheduled Dates
Pump 1	May 12 th & 13 th , 2018
EVOG	June 2 nd & 3 rd , 2018
Pump II	July 10 th , 18 th , & 21 st
Electrical Emergencies & Solar Panel Emergency Class	September 25 th , 2018
ICS 300 Series	Sometime in November 2018

Mr. Thoma advised that he is in the process of scheduling UTV/ATV Trailing Classes. The Bureau was advised that Mr. Ricky Manley is working on the Facebook page to add the training schedule. In addition, a message will be sent out about registering for the Hazmat Refresher that is scheduled for April 21st, 2018.

Ms. Werner made a motion, seconded by Mr. Thoma, to forward the rest of the schedule to the Board of Supervisors for consideration of approval. Vote: 4-Yes. Motion carried.

6. RECRUITMENT AND RETENTION:

- a. **Approval to Accept the Following Individuals Contingent Upon Required Background Checks and Physical and to be Forwarded to the Hempfield Township Board of Supervisors for Final Approval** -- Ms. Werner requested that the Bureau of Fire receive progress updates on the status of the individuals approved with contingencies. More specifically, Mr. Marquis asked if the Bureau could receive copies of the final approval letters. He raised a serious concern with applicants possibly running on calls that never received final approval. Mr. Marquis strongly recommended that the letters of contingent approval spell out that under no circumstances can the individual participate in any emergency calls and furthermore that they are not covered by insurance. The Bureau members concurred with Mr. Marquis' recommendation.

	Applicant's Name	Position	Fire Department
1.	Alexis Wood	Sr. Firefighter	Hannastown
2.	Chris Claus	Sr. Firefighter	Hannastown
3.	Timothy Masarik	Sr. Firefighter	Midway/St. Clair
4.	Joel Aston	Sr. Firefighter	Midway/St. Clair
5.	Shannon Friel	Sr. Firefighter	Midway/St. Clair

Mr. Thoma made a motion, seconded by Mr. Manley, to accept the above-referenced individuals contingent upon required background checks and physical and to be forwarded to the Hempfield Township Board of Supervisors for final approval. Vote: 4-Yes. Motion carried.

7. SAFETY/OPERATING GUIDELINES:

Mr. Manley commented that he is trying to look into the status of the safety/operating guidelines left from last year. He said he has the information and that he will bring it to next work session meeting.

8. EQUIPMENT/FLEET

Mr. Thoma said he has been working on preparing the scheduling for inspections and services of equipment. He did advise the Bureau that the aerial testing is scheduled for June 7th and 8th, 2018. In addition, he said that Hurst will work out a schedule tentatively for four (4) full days being May 29th through June 1st, 2018. This will also, he said include testing of the air bags.

9. BUILDING AND GROUNDS: None

10. OLD BUSINESS:

- a. **Approval to Recommend Daytime Response Zones to be Forwarded to the Hempfield Township Board of Supervisors for Final Approval** – Mr. Marquis advised that this matter was tabled by the Hempfield Fire Chiefs' Association at their meeting last month and will be reconsidered at their meeting tomorrow, Wednesday, May 2nd, 2018. Therefore, the Bureau of Fire tabled the matter until their next work session meeting in June.

11. NEW BUSINESS:

- a. **Request for Meeting Between the Bureau of Fire and the Hempfield Township Board of Supervisors** – The Bureau of Fire asked Jason Winters to request a meeting between the Bureau of Fire and the Hempfield Township Board of Supervisors.
- b. **RIT Response** – Mr. Thoma said that he brought something up to Jason Winters previously regarding additional RIT people and what can be done for emergency response. There was some discussion about the possibility of the 911 Center dispatching a RIT tone to minitors that would enable any RIT individuals to respond to emergency calls throughout the Township.

12. ADJOURNMENT

Mr. Manley made a motion, seconded by Ms. Werner, to adjourn the meeting at 7:48 p.m. Vote: 4-Yes. Motion carried.

Chairman