

**HEMPFIELD TOWNSHIP BUREAU OF FIRE**  
**MONTHLY MEETING**  
**JUNE 5, 2018**  
**7:00 PM**

Committee Members Present:    Mr. Anthony Marquis                      Mr. Greg Saunders  
   Ms. Amber Werner                              Mr. Ricky Manley  
   Mr. Don Thoma

Staff Present:                              Mrs. Callie Krueger

**1. CALL TO ORDER AND PLEDGE TO THE FLAG**

The regular monthly meeting of the Hempfield Township Bureau of Fire, held at the Hempfield Township Municipal Building, was called to order at 7:00 p.m. by Mr. Anthony Marquis.

**2. CITIZENS COMMENTS - NONE**

**3. APPROVAL OF MINUTES**

a. May 1, 2018 – Ms. Werner made a motion, seconded by Mr. Saunders to approve the meeting minutes from May 1, 2018. Vote: 5-0. Motion carried.

**4. FINANCIAL REPORT – ATTACHED**

Mr. Thoma made a motion, seconded by Mr. Manley to approve the attached financial report. Vote: 5-0. Motion carried.

**5. TOWNSHIP UPDATE**

**6. TRAINING**

- a. Mr. Manley noted that there were no new updates however there is a training to be held on June 26<sup>th</sup> at 6:30 at Adamsburg.
- b. Mr. Saunders mentioned a Situation Awareness Training that he would like to gather information on and forward to Mr. Manley.

**7. RECRUITMENT AND RETENTION**

a. Approval to Accept the Following Individuals Contingent Upon Required Background checks and Physical and to be Forwarded to the Hempfield Township Board of Supervisors for Final Approval

- |                      |                 |                |
|----------------------|-----------------|----------------|
| 1. Logan Newton      | Jr. Firefighter | West Point VFD |
| 2. David Manley, III | Sr. Firefighter | Grapeville VFD |
| 3. Morgan Bassett    | Sr. Firefighter | Grapeville VFD |
| 4. James Gray        | Sr. Firefighter | Grapeville VFD |

Mr. Thoma made a motion, seconded by Mr. Saunders to forward the above listed individuals to the Board of Supervisors for final approval contingent upon required background checks and physical. Vote: 5-0. Motion carried.

- b. A discussion was held regarding a meeting which was denied by the Board of Supervisors to discuss steps to take for Recruitment and Retention, involving the SAFER Grant and the budget. Mr. Thoma and Mr. Marquis agreed that a plan should be made prior to taking ideas to the Board of Supervisors.

## **8. SAFETY/OPERATING GUIDELINES**

Mr. Marquis stated that everyone should be wearing PPE. Extra sets are available at the Township Building if someone is in need.

## **9. EQUIPMENT/FLEET**

- a. Schedule of Testing Update – Mr. Thoma stated that all aerials, Hurst, and TNT are completed. He is working to schedule the rest.
- b. Ms. Werner is in the process of working on SCBA.
- c. Mr. Marquis stated that he needs to reach out to Fireflow again to get a definitive time.

## **10. BUILDING AND GROUNDS**

- a. It was mentioned that Cintas seems to be figuring out the issues with stocking and billing.
- b. Mr. Saunders stated that the roof is still leaking at Bovard and he still hasn't heard anything about fixing it.
- c. Mr. Thoma said that a portion of Route 136 will be closed in July for repairs.

## **11. OLD BUSINESS**

- a. Approval to Recommend Daytime Response Zones to be Forwarded to the Hempfield Township Board of Supervisors for Final Approval – A discussion was held regarding the daytime response zones to be a “Township All Call” from 6 a.m. to 6 p.m. daily. The committee agreed that guidelines for items such as equipment and responding versus stand-by should be set in place before this item is acted upon. Ms. Werner made a motion, seconded by Mr. Thoma to table the approval until a policy is created. Vote: 5-0. Motion carried.

## **12. NEW BUSINESS**

A new Director will be starting July 2<sup>nd</sup>.

## **13. ADJOURNMENT**

The regularly scheduled monthly meeting of the Hempfield Township Bureau of Fire, held at the Hempfield Township Municipal Building, was adjourned at 7:35 p.m. with a motion made by Mr. Thoma and seconded by Mr. Saunders.

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CHAIRMAN