

**HEMPFIELD TOWNSHIP BUREAU OF FIRE
MONTHLY MEETING
SEPTEMBER 4, 2018
7:00 PM**

Committee Members Present: Mr. Anthony Kovacic Mr. Greg Saunders
 Ms. Amber Werner Mr. Anthony Marquis
 Mr. Don Thoma Mr. Ricky Manley

Staff Present: Mrs. Callie Krueger

1. CALL TO ORDER AND PLEDGE TO THE FLAG

The regular monthly meeting of the Hempfield Township Bureau of Fire, held at the Hempfield Township Municipal Building, was called to order at 7:00 p.m. by Chairman, Anthony Marquis.

2. CITIZENS COMMENTS - NONE

3. APPROVAL OF MINUTES (August 7, 2018 Minutes Not Typed Yet)

No action taken.

4. FINANCIAL REPORT – NONE – Members are looking for an updated Financial Report.

5. TOWNSHIP UPDATE – NONE

6. TRAINING

- a. Elevator Rescue – John Hawksworth, trainer for Elevator Rescue. Mr. Kovacic would like to try to reach out to him to schedule this training for early this fall. After this, elevator tools will be distributed.
- b. Cancer Presumption Program – Ed Mann, developer of Cancer Presumption Program. Mr. Kovacic would like to bring the program to the Township based on the Facial Hair Standard Operating Procedure.
- c. Training Reminders – Mr. Kovacic suggested 30 minute power point training reminders prior to the Bureau of Fire meetings or Chief meetings so that it can be reported to ISO that the bureau does train together.

7. RECRUITMENT AND RETENTION

- a. Approval to Accept the Following Individuals Contingent Upon Required Background Checks and Physical and to be Forwarded to the Hempfield Township Board of Supervisors for Final Approval
 - i. Brian Ramos Sr. Firefighter Ft. Allen VFD

Mr. Saunders made a motion to accept the above individual contingent upon the required background checks and physical and to forward to the Hempfield Township Board of Supervisors for Final Approval, seconded by Mr. Manley. Vote: 6-0. Motion carried.

8. SAFETY/OPERATING GUIDELINES

- a. Drug and Alcohol Policy – See Attachment – Mr. Kovacic passed out the draft of the Drug and Alcohol Policy and asked that any questions or comments be directed to him. Mr. Marquis noted that there had already been a previous policy drafted and will send it to Mr. Kovacic. Mr. Manley also stated that he has a book of previous drafts of policies that he will bring to Mr. Kovacic to review.
- b. Accountability Tags – Mr. Marquis questioned the status of Accountability Tags. ID tags were also discussed as an option however the proximity readers are needed in all stations. Mr. Saunders also noted that no one is ever available to take photos or the machine is broken for the ID cards, so most Volunteer Firefighters have very old ID cards or none at all.

9. EQUIPMENT/FLEET

- a. Aerial Update – Mr. Kovacic has spoken to the Chiefs who were involved in the previous project to try to get this project back on track. He noted that this is moving forward as needed because the update is way behind schedule. The goal is to have an update to the Supervisors by the end of the year.

10. BUILDING AND GROUNDS

Mr. Saunders noted that there is a metal drain which is rotting away in the apparatus bay of his station, and asked if this is something he should go through the Township to have replaced. Mr. Kovacic recommended he purchase the drain and submit the bill.

11. OLD BUSINESS

- a. Insurance Concerns – NONE
- b. Jr. Firefighter Guidelines – Ms. Werner asked about where these guidelines stood in regards to the 14 and 15 year olds. Mr. Kovacic stated that it went to the Supervisors and it had been decided that 14 and 15 year olds could not be on trucks. Ms. Werner commented that people are threatening to leave because their kids cannot be on trucks and Hempfield will lose retention to Greensburg because they put kids on trucks at 12. She wants to follow state regulations instead of creating new ones. A conversation was held regarding safety of children and how Senior Firefighters are ultimately liable and responsible for Junior Firefighters.

12. NEW BUSINESS

- a. Wellness Check – Excelsa Health – Saturday, September 22, 2018 from 6:30 am to 9:30 am at the Township Building. All Volunteer Firefighters screenings are free of charge. Family members are welcome but their screenings are at a cost.

13. ADJOURNMENT

The regularly scheduled monthly meeting of the Hempfield Township Bureau of Fire was adjourned at 7:47 p.m. with a motion made by Mr. Saunders and seconded by Mr. Manley.

CHAIRMAN